

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 April 2022 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Marian Hesketh, Ed Nicholas, Pat Mabe, David Curtis, John Houghton, Carole Coles, John Thornhill, Kerry Grove

ALSO PRESENT: Shropshire Councillor Steve Charmley, Police (Sergeant Mike Dulson and PCSO Stuart Carroll), Members of the Public (two)

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| 1.22 | APOLOGIES FOR ABSENCE Apologies for absence received: None Absent: None |
| 2.22 | DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. Cllr Hesketh declared that she knows (but not closely) the applicant at item 7.22(a)(iii). |
| 3.22 | MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 MARCH 2022 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such. |
| <i>The Chairman used his discretion to move item 5.22 (a) to here.</i> <i>The two police officers left the meeting after giving their report at item 5.22(a).</i> | |
| 4.22 | PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public gave consent to this.</i> The agent and applicant with respect to the planning application at item 7.22(a)(iv) made comments in support of the application, answered questions from Members and asked for the parish council's support. |
| <i>The Chairman used his discretion to move item 7.22(a)(iv) to here.</i> <i>The two Members of the Public left the meeting after item 7.22(a)(iv).</i> | |
| 5.22 | REPORTS RECEIVED a) Police – PCSO Carroll reported last month's incidents and answered Members' questions. Sgt Dulson introduced himself as the new Sergeant following the retirement of Sgt Barnes. b) Shropshire Council – no report. c) Clerk – written report NOTED. d) Other Reports: (i) <u>Cllr Walker</u> gave a report of a CIL briefing that he and Cllr Curtis had attended and expressed concerns about the distribution of CIL Local. He also gave a report of his attendance at the Chairs' Network meeting, at which there was a presentation by the Police Crime Commissioner who is very in favour of 20 mile an hour limits. (ii) <u>Cllr Curtis</u> gave an update on the school expansion project and reported that it is hoped to get planning permission by the end of 2022 and to build by summer 2023. |
| 6.22 | FINANCE a) Income received – NOTED: |

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| | <p>(i) WE Price, purchase of new double resident cremation plot (CG29)(£160) and interment fee (£30) for Lorna George deceased (total £190) (received 28/3/22)</p> <p>(ii) HMRC, VAT refund 1 April 2020 to 28 February 2022 (£3,692.94)</p> <p>(b) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay March 2022 (£647.40) plus backdated pay 1 April 2021 to 27 February 2022 (£120.12) (total £767.52) (It was NOTED that the amounts were slightly different from those in the agenda, due to an error in the agenda) (Chq No 001)</p> <p>(ii) Rosemary Wood, Clerk’s quarterly payment Jan to March 2022 (mileage £48.42, office consumables £13.20, home working allowance £41.04) (total £102.66) (Chq No 002)</p> <p>(iii) SALC, Fundamentals for Councillors training (Cllr Grove) (£30) (Chq No 003)</p> <p>(iv) SALC, Code of Conduct training (R Wood, Cllrs Walker, Hesketh, Mabe, Grove, Jones) (£180) (Chq No 004)</p> <p>(v) H2O Clear, bus shelters pressure clean x3 (£150) & basic window x3 (£35) (total £185) (Chq No 005)</p> <p>(vi) SLCC, Clerk’s membership 2022/23 (pro rata with Hordley Parish Council) (£104) (Chq No 006)</p> <p>(c) Other income/invoices received after agenda sent out: It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Graham Taylor Grounds Maintenance, 13 Feb 2022 to 31 March 2022 (£532.50) (incl VAT £88.75) (Chq No 007)</p> <p>(ii) Graham Taylor Grounds Maintenance, play equipment inspection 2021/22 (£234) (incl VAT £39) (Chq No 008)</p> |
| 7.22 | <p>PLANNING MATTERS</p> <p>a) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 22/00820/FUL (validated 9 March 2022) (consultation period extended for parish council) Address: <u>Garden Cottage, Tedsmore, West Felton, Oswestry</u> Proposal: Erection of two storey rear extension It was RESOLVED to submit a representation SUPPORTING the application.</p> <p>(ii) Ref: 22/01466/FUL (validated 28 March 2022) Address: <u>Agricultural building north of Henbarns Farm, Haughton, West Felton</u> Proposal: Conversion of agricultural building to one dwelling and installation of package treatment plant (re-submission of previously approved 17/00248/FUL) It was RESOLVED to submit a representation SUPPORTING the application.</p> <p>(iii) Ref: 22/01657/LBC (validated 28 March 2022) Address: <u>Agricultural building north of Henbarns Farm, Haughton, West Felton</u> Proposal: Conversion of agricultural building to one dwelling and installation of package treatment plant affecting a Grade II Listed Building (re-submission of previously approved 17/00248/FUL) It was RESOLVED to submit a representation SUPPORTING the application.</p> <p>(iv) Ref: 22/01516/FUL (validated 29 March 2022) Address: <u>6/7 Woolston Road, West Felton, Oswestry SY11 4LB</u> Proposal: Demolition of existing cottages and erection of 1 no. dwelling It was RESOLVED to submit a representation SUPPORTING the application on the grounds that these properties are currently uninhabitable and not suitable for modern living, and we would want them replaced with a functioning building that is sympathetic to the design and character of the area.</p> <p>(v) Ref: 22/01515/FUL (validated 29 March 2022) Address: <u>Lythwell Cottage, West Felton, Oswestry SY11 4LD</u> Proposal: Erection of two storey side extension It was RESOLVED to submit a representation SUPPORTING the application.</p> <p>b) Planning Application comments submitted using delegated power – the following planning application comments submitted by the Clerk using delegated power due to expiration of the consultation period prior to the council’s April meeting were NOTED: Ref: 22/00843/FUL (validated 21 February 2022)</p> |

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| | <p>Address: <u>17 Nursery Close</u>, West Felton, Oswestry SY11 4LZ</p> <p>Proposal: Erection of a single storey extension to the side of the existing property.</p> <p>Comment: The Parish Council SUPPORTS the application as it considers the proposal to be a sensible change of a conservatory to a more permanent and usable extension to the dwelling.</p> <p>c) The following Planning Decisions were NOTED:</p> <p>(i) Ref: 21/05964/FUL (validated 12 January 2022) Address: Former Stable Block, <u>Tedsmore Estate Stables Office</u>, Tedsmore, West Felton SY11 4HD Proposal: Conversion of traditional stable block to 4No. residential units (revised scheme) Decision: Refuse</p> <p>(ii) Ref: 21/05965/LBC (validated 12 January 2022) Address: Former Stable Block, <u>Tedsmore Estate Stables Office</u>, Tedsmore, West Felton SY11 4HD Proposal: Works to Listed Building to facilitate the conversion of stable block to four residential units, private amenity space and parking area (modification to previously approved) Decision: Refuse</p> <p>d) Planning correspondence or decisions received after agenda sent out – none</p> |
| 8.22 | <p>PARISH GROUNDS & ASSETS Grounds Maintenance and safety reports - NOTED</p> |
| 9.22 | <p>POLICIES AND PROCEDURES Pre Renewal Insurance Questionnaire – considered and RESOLVED to approve</p> |
| 10.22 | <p>TRAINING The following training requests were considered and approved: Cllrs Curtis and Houghton, Code of Conduct training (June 2022) Cllr Grove, Planning course (June 2022) and Budget training (September 2022)</p> |
| 11.22 | <p>NEXT MEETING It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 10 May 2022 at 7:30pm in West Felton Methodist Church Hall.</p> |

There being no further business, the Chairman closed the Meeting at 8:45 pm.

Chairman's Signature *D Walker*

Dated *10 May 2022*