

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 January 2021 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, Carole Coles, Chris Jones, Pat Mabe, David Walker, Kay Kynaston

ALSO PRESENT: County Councillor Steve Charmley

73.20	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received and <b>APPROVED</b> : Cllrs Ed Nicholas (work commitments), Alison Ollier (work commitments), Roger Hampson (family caring responsibilities), Dianne Rowley (illness) <b>Absent</b> : None
74.20	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None received.</b> b) To consider any applications for dispensation. <b>None received.</b> c) Declaration of any other interests in the agenda items. <b>None received.</b>
75.20	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 NOVEMBER 2020</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
76.20	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public attending.
77.20	<b>REPORTS RECEIVED AND NOTED:</b> a) <b>Police</b> – no report b) <b>Shropshire Council</b> – Cllr Charmley reported a fairly quiet month and commented on the Tedsmore Lakes refusal of planning application and The Court change of use grant of planning application, as well as various flooding and highway issues. c) <b>Clerk’s Report</b> – written report <b>NOTED</b> d) <b>Other Reports</b> – Cllr Hesketh reported that she had delivered a Smartwater kit to a resident and also planned to visit the playing field again to replace any worn out Covid 19 safety signs.
78.20	<b>FINANCE</b> a) <b>Income received</b> – none b) <b>Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk’s net pay November 2020 (£611.52) and December 2020 (£611.52) (Chq Nos 1663/4/5) (ii) Rosemary Wood, Clerk’s quarterly payment (mileage £14.40, office consumables £46.09, IT £14.39, home working allowance £34.56 (total £109.44) (incl VAT £9) (Chq No 1666) (iii) Highline Electrical, Scottish Power fault outside 1 The Willows (£31.20) (incl VAT £5.20) (Chq No 1667) (iv) Highline Electrical, light out opposite the Quix Fox Lane (£54) (incl VAT £9) (Chq No 1668) (v) A Dawson, mole control at playing field (five moles over three visits) (£120) (Chq No 1669)

	<p>(vi) Graham Taylor Grounds Maintenance, football pitch remark (£60) (incl VAT £10) (part of Chq No 1670)</p> <p>(vii) Graham Taylor Grounds Maintenance, fill in gap in playing field hedge (£102) (incl VAT £17) (part of Chq No 1670)</p> <p>(viii) Graham Taylor Grounds Maintenance, replace two rotten upright support posts on play equipment (£340.80) (incl VAT £56.80) (part of Chq No 1670)</p> <p>(ix) Graham Taylor Grounds Maintenance, repair fence at burial ground (£69.60) (incl VAT £11.60) (part of Chq No 1670)</p> <p>(x) Graham Taylor Grounds Maintenance, fencing and planting at burial ground (£249.60) (incl VAT £41.60) (part of Chq No 1670)</p> <p>(xi) Graham Taylor Grounds Maintenance, tighten all fittings/fastenings on play equipment as listed in ROSPA report (£84) (incl VAT £14) (part of Chq No 1670)</p> <p>c) <b>Other income/invoices received after agenda sent out</b> - None</p> <p>d) <b>Budget Monitoring report at 25 December 2020</b> – RESOLVED to approve</p> <p>e) <b>Statement of Reserves at 25 December 2020</b> – RESOLVED to approve</p> <p>f) <b>Bank reconciliation at 25 December 2020</b> – RESOLVED to approve</p>
79.20	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Comments submitted using Clerk’s delegated power regarding the following Planning Applications notified by Shropshire Council were NOTED:</b></p> <p>(i) <b>Ref:</b> 20/04692/FUL (validated 13 November 2020)  <b>Address:</b> <u>Unit 11, Rednal Industrial Estate, Site A</u>  <b>Proposal:</b> Erection of Commercial Building (B2)  <b>Comments:</b> The Parish Council has <i>no objection</i> to the application.</p> <p>(ii) <b>Ref:</b> 20/04693/FUL (validated 13 November 2020)  <b>Address:</b> <u>Building 14, Rednal Industrial Estate, Site A</u>  <b>Proposal:</b> Erection of Commercial Building (B2)  <b>Comments:</b> The Parish Council has <i>no objection</i> to the application.</p> <p>(iii) <b>Ref:</b> 20/04713/FUL (validated 16 November 2020)  <b>Address:</b> <u>Holly Cottage, Grimpo</u>  <b>Proposal:</b> Erection of two storey extension  <b>Comments:</b> The Parish Council has <i>no objection</i> to the application.</p> <p>(iv) <b>Ref:</b> 20/05177/TPO (validated 10 December 2020)  <b>Address:</b> <u>The Court Nursing Home, Threadneedle Street, West Felton SY11 4LE</u>  <b>Proposal:</b> Works to Trees T9 &amp; T12 - Norway Maple - requires up to 20 % crown thinning; T11 Holme Oak Tree - requires up to 30% crown lifting, reduce top laterals; T10 - Cypress Tree - we would like to remove (In the event the tree cannot be removed, we require up to 30% Crown Reduction) protected by Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012  <b>Comments:</b> The trees have been neglected for many years, so the Parish Council broadly <i>supports</i> the application but would always defer to the decision of Shropshire Council’s arboriculturalist.</p> <p>b) <b>Planning Applications notified by Shropshire Council</b> – none</p> <p>c) <b>The following Planning Decisions notified by Shropshire Council were NOTED:</b></p> <p>(i) <b>Ref:</b> 20/03319/FUL (validated 6 October 2020)  <b>Address:</b> <u>Tedsmore Lakes, Tedsmore, West Felton, Oswestry SY11 4HD</u>  <b>Proposal:</b> Formation of fishing pool (retrospective); siting of 2 lodges and 3 glamping pods for holiday let; erection of toilet/shower block; amendments to two vehicular accesses with formation of on-site vehicular tracks (part retrospective); installation of package treatment plant and the installation of solar panels (partly retrospective)  <b>Decision:</b> Refuse</p> <p>(ii) <b>Ref:</b> 20/01730/FUL (validated 4 May 2020)  <b>Address:</b> <u>Top Farm, Henbarns, Haughton, West Felton SY11 4HE</u>  <b>Proposal:</b> Erection of a replacement dwelling following demolition of existing farmhouse  <b>Decision:</b> Grant Permission</p> <p>(iii) <b>Ref:</b> 20/04249/TPO (validated 23 October 2020)  <b>Address:</b> <u>Tudor Cottage, Oak Farm Lane</u></p>

	<p><b>Proposal:</b> To fell 1no Norway Spruce protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012</p> <p><b>Decision:</b> Grant Permission</p> <p><b>(iv) Ref:</b> 20/04416/COU (validated 27 October 2020)</p> <p><b>Address:</b> <u>The Court Nursing Home</u>, Threadneedle Street, West Felton, Oswestry SY11 4LE</p> <p><b>Proposal:</b> Change of use and internal alterations from nursing home (Class C2) to single dwelling house with self-contained 'granny annexe' (Class C3)</p> <p><b>Decision:</b> Grant Permission</p> <p><b>(v) Ref:</b> 20/02092/FUL (validated 4 June 2020)</p> <p><b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton SY11 4LE</p> <p><b>Proposal:</b> Erection of two storey extension following demolition of rear part of house and single storey extension and associated works</p> <p><b>Decision:</b> Grant Permission</p> <p><b>(vi) Ref:</b> 20/04692/FUL (validated 13 November 2020)</p> <p><b>Address:</b> <u>Unit 11, Rednal Industrial Estate</u>, Site A, Rednal, West Felton SY11 4HS</p> <p><b>Proposal:</b> Erection of Commercial Building (B2)</p> <p><b>Decision:</b> Grant Permission</p> <p><b>(vii)Ref:</b> 20/04693/FUL (validated 13 November 2020)</p> <p><b>Address:</b> <u>Building 14, Rednal Industrial Estate</u>, Site A, Rednal, West Felton SY11 4HS</p> <p><b>Proposal:</b> Erection of Commercial Building (B2)</p> <p><b>Decision:</b> Grant Permission</p> <p><b>d) Planning correspondence or decisions received after agenda sent out - none</b></p>
80.20	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p><b>a) Grounds Maintenance reports</b> –playing field inspection report considered and <b>NOTED</b> (no monthly grounds maintenance report)</p> <p><b>b) Bus shelter cleaning</b> –<b>RESOLVED</b> to proceed with quote from H2O Clear for a clean every three months including standard cleans at £35 each and sanitised pressure cleans at £150 twice a year.</p> <p><b>c) Open space adjacent to Tedsmore Road</b> – <b>RESOLVED</b> to advise the land agent that the parish council are not interested in taking some control of the land.</p>
81.20	<p><b>PARISH COUNCIL GRANTS 2021/22</b></p> <p>It was <b>NOTED</b> that one application had been received.</p> <p><b>RESOLVED</b> to award a grant of £250 to Hope House Children’s Hospices towards the cost of a cuddle bed.</p>
82.20	<p><b>WEST FELTON CE PRIMARY SCHOOL EXPANSION PROJECT</b></p> <p><b>a) CIL Local</b> – <b>RESOLVED</b> to support a request to Shropshire Council for a further £75,000 to be allocated from CIL Local for the funding of the school expansion (subject to approval of the application drafted by the school).</p> <p><b>b) CIL Neighbourhood Fund</b> – <b>RESOLVED</b> to allocate a provisional reserve fund of £50,000 to hold in anticipation of receiving applications from the school for financial assistance with the expansion project.</p>
83.20	<p><b>BUDGET AND PRECEPT 2021/22</b></p> <p>The draft budget as presented by the Clerk was considered and it was <b>RESOLVED</b> to approve and publish the agreed budget and set the precept for 2021/22 at £19,952 being a 0% increase on the Band D council tax portion relating to the Parish Council.</p>
84.20	<p><b>ANNUAL PARISH MEETING 2021</b></p> <p><b>RESOLVED</b> to postpone a decision about arrangements for the 2021 Annual Parish Meeting, pending advice from SALC regarding the impact of Covid 19.</p>
85.20	<p><b>NEXT MEETING</b></p> <p>It was <b>NOTED</b> that the next meeting of the Parish Council is to be held remotely on Tuesday 9 February 2021 at 8pm.</p>

86.20	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p><b>RESOLVED</b> that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p><b>Clerk's Annual Appraisal</b> – Cllrs Hesketh and Walker reported that they had conducted the Clerk's appraisal and recommended that the Clerk's salary be increased by one point from 1 April 2020 and an additional one point on qualification. <b>RESOLVED</b> to approve.</p>
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There being no further business, the Chairman closed the Meeting at 9:35pm.

Chairman's Signature *M K Hesketh*

Dated *9 February 2021*