

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 JULY 2022 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Marian Hesketh, Pat Mabe, John Thornhill, Chris Jones, Ozcan Ozagir, Carole Coles, John Houghton, Ed Nicholas (from part way through item 53.22(a))

ALSO PRESENT: County Councillor Steve Charmley (until end of item 46.22(b))

42.22	<p>APOLOGIES FOR ABSENCE Apologies for absence received: Cllrs Kerry Grove (holiday), David Curtis (holiday) Apologies also received from the police Absent: None</p>
43.22	<p>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.</p>
44.22	<p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 JUNE 2022 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
45.22	<p>PUBLIC PARTICIPATION SESSION No Members of the public present.</p>
46.22	<p>REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – Cllr Charmley reported that the Local Plan hearings were under way and had gone online in week two due to a Covid outbreak; that the draft Economic Growth Strategy was now available to view with a consultation due shortly; and that various road closures were scheduled to deal with maintenance issues including surface dressing, with the resurfacing program available to view on Shropshire Council’s website. <i>Cllr Charmley left the meeting at the end of item 46.22(b).</i> c) Clerk – written report and verbal update NOTED. d) Other Reports: (i) <u>Climate Change competition</u> - Cllr Hesketh reported that she had represented the parish council in judging a Climate Change competition at West Felton Primary School. She commented that the standard of entries was amazing and it had been really difficult to choose a winner. The Clerk was asked to pass on Cllr Hesketh’s comments to the Head Teacher and to thank her for inviting the parish council. (ii) <u>West Felton Primary School Ofsted</u> – The Clerk read a report from Cllr Curtis regarding an Ofsted inspection that the school had recently had, which went very well. (iii) <u>Defibrillator</u> – Cllr Walker reported that he had received correspondence from a First Responder in St Martins noting that the village defibrillator was not operational, and offering assistance and training. Cllr Walker and the Clerk had liaised with Cllr Curtis, who had advised that the Village Hall Committee is currently looking into this issue and trying to ascertain who is responsible and liable for the defibrillator.</p>

47.22	<p>FINANCE</p> <p>a) Income received - NOTED:</p> <p>(i) MJ & BM Smith, double resident plot CG35 (£160) (as already reported at item 35.22(d)(ii))</p> <p>(ii) Jones & Hughes, monument registration resident (CG29) (£40)</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) Rosemary Wood, Clerk's net pay June 2022 (£660.40)</p> <p>(ii) Rosemary Wood, quarterly payment (Apr to June 2022) (mileage £57.69, office consumables £41.67, IT £59.99, Home Working Allowance £41.04) (total £200.39) (incl VAT £15)</p> <p>(iii) Shropshire Council, uncontested election May 2021 (£100)</p> <p>(iv) Graham Taylor, quarterly grounds maintenance 1/4/22 to 30/6/22 (£1,065) (incl VAT £177.50)</p> <p>(v) Graham Taylor, play equipment inspections April 2021 to March 2022 (£216) (incl VAT £36)</p> <p>(vi) Graham Taylor, supply and fit replacement picnic table (£351) (incl VAT £58.60), football pitch marking (£72) (incl VAT £12), repair frame of burial ground sign (£54) (incl VAT £9) (total invoice £477.60) (incl VAT £79.60)</p> <p>c) Cancellation and reissue of payment – loss by payee of cheque no.1737 (item 101.21(b)(v)) was NOTED and reissue of payment by bank transfer approved.</p> <p>d) Other income/invoices received after agenda sent out – None</p> <p>e) Quarterly finances (at 30 June 2022) – to consider and approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
48.22	<p>PLANNING MATTERS</p> <p>a) The following Planning Application notified by Shropshire Council was considered:</p> <p>Ref: 22/02589/FUL (validated 30 May 2022)</p> <p>Address: <u>Garden Cottage, Tedsmore</u>, West Felton, Oswestry SY11 4HD</p> <p>Proposal: Erection of two storey rear extension (resubmission)</p> <p>RESOLVED to submit a representation supporting the application</p> <p>b) The following Planning Decision notified by Shropshire Council was NOTED:</p> <p>Ref: 22/01631/TPO (validated 29 April 2022)</p> <p>Address: <u>Wellingtonia, 6 Dovaston Court</u>, West Felton, Oswestry</p> <p>Proposal: To remove 1no. Wellingtonia (T11) protected by the Shropshire Council (Land at 5 to 7 Doverston Court, West Felton) TPO 2012 (Ref: SC00086/12)</p> <p>Decision: Refuse</p> <p>c) Planning correspondence or decisions received after agenda sent out – the following decisions were NOTED:</p> <p>(i) Ref: 22/01466/FUL (validated 28 March 2022)</p> <p>Address: <u>Agricultural building north of Henbarns Farm</u>, Haughton, West Felton</p> <p>Proposal: Conversion of agricultural building to one dwelling and installation of package treatment plant (re-submission of previously approved 17/00248/FUL)</p> <p>Decision: Grant Permission</p> <p>(ii) Ref: 22/02332/FUL (validated 18 May 2022)</p> <p>Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton, Oswestry SY11 4LE</p> <p>Proposal: Conversion of historic gate house building to form an ancillary annex to the main dwelling (resubmission)</p> <p>Decision: Grant Permission</p> <p>(iii) Ref: 22/02333/LBC (validated 18 May 2022)</p> <p>Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton, Oswestry SY11 4LE</p> <p>Proposal: Conversion of historic gate house building to form an ancillary annex to the main dwelling affecting a Grade II Listed Building (resubmission)</p> <p>Decision: Grant Permission</p>
49.22	<p>HIGHWAYS</p> <p>The following planned road closures were NOTED:</p>

	<p>a) <u>Woolston Road, West Felton</u>: Start Date: 27 July; End Date: 29 July; Purpose: Road Closure, new clean water connection; Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=128828324 (as reported at June meeting)</p> <p>b) <u>Queens Head to Rednal/Haughton</u>: Start Date: 18 July; End Date: 21 July; (Queens Head to Rednal closure 18-19 July, Rednal to Haughton closure 19-21 July (closures will not take place at the same time)); Purpose: MV-2180 carriageway repairs; Promoter: Shropshire Council; Enforcement Pattern: Mon-Fri 09:30 – 16:00; Diversion route: https://one.network/?tm=129202352</p>
50.22	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety inspection reports – NOTED</p> <p>b) CIL spending Task & Finish group report – the report setting out priorities was considered and it was RESOLVED to accept it as drafted with the group to begin more detailed investigations of the first category projects including budgetary implications, and to then report back to full council.</p>
51.22	<p>POLICIES AND PROCEDURES</p> <p>Code of Conduct – It was RESOLVED to adopt the LGA Model Councillor Code of Conduct and the Clerk provided Members with an Other Registrable Interests form for completing and submitting to the Monitoring Officer.</p>
52.22	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 13 September 2022 at 7:30pm in West Felton Methodist Church Hall.</p>
53.22	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involve the likely disclosure of confidential information:</p> <p>a) Alma Close s106 monies – options for securing release of monies from Shropshire Council were considered and a course of action agreed. <i>Cllr Nicholas arrived at the meeting during item 53.22(a) and confirmed that he had no interests to declare with respect to item 43.22.</i></p> <p>b) Planning enforcement – It was NOTED that Shropshire Council had opened a case for investigation and the Clerk was asked to request further details.</p>

There being no further business, the Chairman closed the Meeting at 8:55pm.

Chairman's Signature *D Walker*

Dated *11 October 2022*