

# WEST FELTON PARISH COUNCIL

**MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 SEPTEMBER 2023 at 7:30pm in West Felton Methodist Church Hall.**

**CHAired BY:** Cllr David Walker

**CLERKED BY:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** David Walker, Ed Nicholas, John Thornhill, Chris Jones, Pat Mabe, Kerry Grove, John Houghton, Ozcan Ozagir

**ALSO PRESENT:** County Councillor Steve Charmley; Members of the Public (two)

55.23	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received: Cllrs Carole Coles (holiday), Marian Hesketh (holiday), David Curtis (holiday/business)
56.23	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>None</b> b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b> c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>None</b>
57.23	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JULY 2023</b> a) It was <b>NOTED</b> that Cllr Ozcan Ozagir had given his apologies (due to work commitments) to the Clerk prior to the meeting of the parish council held on 11 July but that the Clerk had forgotten to report the apologies. b) It was <b>RESOLVED</b> to confirm the above minutes as a true record (subject to amending item 43.23 to include Cllr Ozagir in the list of apologies received and deleting him from the list of members absent) and the Chairman was instructed to sign them as such.
58.23	<b>PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i></b>  A member of the public advised that he was a resident of Grimpo and was speaking on behalf of other Grimpo residents as well. He informed members that the Woodhouse estate had served notice on a number of tenants due to plans to sell some of the land and cottages. There was concern among residents that this would be bought by developers for housing which would have a detrimental affect on villagers. He wished to make members aware of this. The second member of the public reiterated these concerns.  Cllr Walker thanked the members of the public for making the council aware of this. He advised that under the existing local plan Grimpo is classed as open countryside and so cannot be built on. Under the emerging local plan the village would become a community hub. Development could only get permission outside the development boundary, as an exception site, if the site touches the development boundary around the village and does not apply to the hamlets.  <i>The members of the public left the meeting at the end of this item.</i>
<i>Cllr Jones arrived during item 58.23 and confirmed that he had no interests to declare with respect to item 56.23.</i>	
59.23	<b>REPORTS RECEIVED</b> a) <b>Police</b> – written report and speed survey <b>NOTED</b>

	<p><b>b) Shropshire Council</b> – Cllr Charmley reported that he had had an enquiry about land ownership with respect to proposed drainage work and that he had passed details on to the Shropshire Council officer from Cllrs Hesketh and Nicholas. He also reported that a lot of grass cutting is well behind schedule and that the Street Scene officer had advised that they are in melt down but will eventually get everything done, and asked that people please bare with them. Cllr Charmley was asked to chase up the Street Scene officer regarding the request that the council had made some months ago for a copy of the schedule of works. Cllr Mabe raised the issue of the overgrown hedge on the corner of Willow Crescent and asked if Cllr Charmley could intervene.</p> <p><b>c) Clerk</b> – written report <b>NOTED</b></p> <p><b>d) Other Reports</b> – none</p>
<b>60.23</b>	<p><b>FINANCE</b></p> <p><b>a) Income received - NOTED:</b> Nationwide interest, 1-31 July (£194.92) &amp; <del>1-30 Sept</del> 1-31 Aug DW (£196.54)</p> <p><b>b) Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:  <b>(i)</b> Rosemary Wood, Clerk’s net pay July 2023 (£738.92) and Aug 2023 (£738.92)  <b>(ii)</b> Mr A Dawson, mole control at burial ground (£80)  <b>(iii)</b> West Felton Methodist Chapel, room hire Apr 2023 to Mar 2024 (£181.50)  <b>(iv)</b> Graham Taylor Grounds Maintenance, replace gate post at playing field (£357.60) (incl VAT £59.60)  <b>(v)</b> Graham Taylor Grounds Maintenance, measuring out and remarking football pitch (£144) (incl VAT £24)  <b>(vi)</b> PKF Littlejohn LLP, limited assurance review of AGAR for year to 31 March 2023 (£252) (incl VAT £42)  <b>(vii)</b> David Woodhouse, tree survey (£225)</p> <p><b>c) Other income/invoices received after agenda sent out</b> - It was <b>RESOLVED</b> to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: Balfours A/C Miss KT Jacson, playing field rent 29/9/2023 to 24/3/2024 (£100)</p> <p><b>d) Nationwide 35 day Saver interest rate</b> – <b>NOTED</b> that from 30 August 2023 the interest rate increased from 2.70% to 3.05%</p> <p><b>e) The Pensions Regulator</b> – <b>NOTED</b> completion of re-declaration of compliance with The Pensions Regulator</p>
<b>61.23</b>	<p><b>YEAR END ACCOUNTS &amp; AUDIT</b> The following were <b>NOTED</b>:</p> <p><b>a) Exercise of rights relating to the annual accounts</b> – that the accounting records and all documents relating to those records for the financial year ending on 31 March 2023 were made available for inspection by any person interested during the period commencing on 3 July 2023 and ending on 11 August 2023.</p> <p><b>b) Completion of limited assurance review</b> – that the external auditor has advised that the limited assurance review for the year ended 31 March 2023 has been completed and has certified that there are no matters giving cause for concern and no other matters to be drawn to the attention of the council.</p> <p><b>c) Notice of conclusion of audit</b> – that a Notice of Conclusion of Audit together with the completed AGAR has been published, including on the council’s website.</p>
<b>62.23</b>	<p><b>PLANNING MATTERS</b></p> <p><b>a) Planning Applications notified by Shropshire Council</b> – the following was considered:  <b>Ref:</b> 23/03790/TPO (validated 16 Aug 2023)  <b>Address:</b> <u>2 Old Rectory Gardens</u>, West Felton SY11 4QE  <b>Proposal:</b> Prune back branches away from house by 1.5-2m, away from BT pole by 1-1.5m and crown raise over garden by 4-5m of 1no Beech protected by the Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012 (Ref: SC/00089/12)  <b>RESOLVED</b> to submit a representation that the council has no comment to make on the application.</p> <p><b>b) Planning Decisions notified by Shropshire Council</b> – the following were <b>NOTED</b>:</p>

	<p>(i) <b>Ref:</b> 23/02300/VAR (validated 12 June 2023)  <b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton  <b>Proposal:</b> Variation of condition 2 attached to planning permission 20/02092/FUL dated 5 January 2021  <b>Decision:</b> Grant Permission</p> <p>(i) <b>Ref:</b> 23/02342/LBC (validated 1 June 2023)  <b>Address:</b> <u>South of Lodge Farm</u>, West Felton  <b>Proposal:</b> Conversion of traditional rural building to holiday accommodation and all associated works  <b>Decision:</b> Grant Permission</p> <p>(ii) <b>Ref:</b> 23/02614/FUL (validated 19 June 2023)  <b>Address:</b> <u>West Felton C of E School</u>, Grimpo Road, West Felton  <b>Proposal:</b> New extension to main entrance way and fence line alterations  <b>Decision:</b> Grant Permission</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out – none</b></p>
63.23	<p><b>HIGHWAYS</b>  The following road closures were <b>NOTED</b>:</p> <p>a) <u>The Avenue, West Felton</u>: Start Date: 13 Sept 2023; End Date: 15 Sept 2023; Purpose: Road Closure – New Water Connection; Promoter: Severn Trent Water; Enforcement Pattern: All the time; Diversion route: <a href="https://one.network/?tm=135216445">https://one.network/?tm=135216445</a></p> <p>b) <u>Queens Head to Rednal</u>: Start Date: 2 Oct 2023; End Date: 6 Oct 2023; Purpose: Carriageway repairs; Promoter: Shropshire Council; Enforcement Pattern: Mon-Fri 09:30 – 16:00; Diversion route: <a href="https://one.network/?tm=135338504">https://one.network/?tm=135338504</a></p>
64.23	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds safety and maintenance reports</b> – considered and <b>NOTED</b></p> <p>b) <b>Tree survey</b> – the survey was considered and it was <b>RESOLVED</b> to proceed with obtaining quotes to fell an ash tree and oak tree at the playing field.</p> <p>c) <b>Inclusive play equipment (with access)</b> - <b>RESOLVED</b> to proceed with purchase and installation of an inclusive roundabout and picnic table including access path (with width meeting legal requirements), with Kompan as the preferred supplier. The Clerk was asked to obtain details of any extra costs and a timescale and to explore a possible grant application.</p> <p>d) <b>Grimpo defibrillator</b> – <b>RESOLVED</b> to proceed with quote for electrical connection from TG Electrical.</p>
65.23	<p><b>PARISH PROJECTS</b>  <b>Neighbourhood Plan</b> – <b>RESOLVED</b> to invite David Ward to give a presentation about Neighbourhood Plans.</p>
66.23	<p><b>NEXT MEETING</b>  It was <b>NOTED</b> that the next meeting of the Parish Council will be held on Tuesday 10 October 2023 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:15pm.

Chairman's Signature *D Walker*

Dated *10 October 2023*