

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 13 April 2021 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, Chris Jones, Pat Mabe, David Walker, Carole Coles

ALSO PRESENT: Members of the public (one)

1.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Ed Nicholas (work commitments), Alison Ollier (work commitments) Absent: Cllrs Dianne Rowley, Kay Kynaston, Roger Hampson
2.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
<i>Cllr Walker arrived at the end of item 2.21 and advised that he had no interests to declare.</i>	
3.21	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 MARCH 2021 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
4.21	PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public consented to this.</i> The member of the public explained that she is new in the village and had come along to the meeting as she is interested in the Parish Council.
5.21	REPORTS RECEIVED AND NOTED: a) Police – no report received b) Shropshire Council – no report received c) Clerk's Report – written report NOTED. Cllr Mabe reported that the leaking drain at Bishops Corner Cottage, Oak Farm Lane that the Clerk had reported to Shropshire Council had been repaired. d) Other Reports: Cllr Curtis gave an update on the school expansion project, including details of funding secured from the diocese and the application for further CIL Local funds. Cllr Mabe reported that she had contacted various people at Shropshire Council with ongoing concerns about the state of the footpath on the Holyhead Road towards Weirbrook and requesting that it be cleared.
6.21	FINANCE a) Income received – NOTED: Jones & Hughes Ltd, resident memorial stone fee (plots 38) (£40) (received 15 March 2021) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk's net pay March 2021 (£611.52) (Chq Nos 1682/3)

	<p>(ii) Rosemary Wood, Clerk's quarterly payment January to March 2021 (mileage £30.65, office consumables £12.35, IT £43.17, home working allowance £57) (total £143.17) (incl VAT £7.20) (Chq No 1685)</p> <p>(iii) DM Payroll Services Ltd, payroll administration 2021/22 (£120) (Chq No 1684)</p> <p>(iv) SLCC, Clerk's membership fee 2021/22 (pro rata) (£104) (Chq No 1686)</p> <p>(v) Hope House Children's Hospice, grant award (£250) (Chq No 1687)</p> <p>(vi) Marian Hesketh, mileage expenses (£6.30) (Chq No 1688)</p> <p>c) Other income/invoices received after agenda sent out – none</p>
7.21	<p>PLANNING MATTERS</p> <p>a) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 21/01311/VAR (validated 24 March 2021) Address: <u>Proposed Barn Conversion at Bank Farm, Tedsmore</u>, West Felton Proposal: Variation of conditions no.2 (approved plans), no.17 (access and parking) and removal of condition no.16 (visibility splays) pursuant of 19/02744/FUL to allow for reduction in overall scheme, elevation and fenestration changes, installation of dormer windows and removal of new vehicular access from proposal It was RESOLVED to submit a comment that the parish council has <i>no objection</i> to the application.</p> <p>(ii) Ref: 21/01399/FUL (validated 31 March 2021) Address: <u>Rednal Racing Ltd</u>, Kart Track, Rednal Airfield, Rednal, West Felton Proposal: Erection of a workshop It was RESOLVED to submit a comment that the parish council has <i>no objection</i> to the application.</p> <p>b) The following Planning Decisions notified by Shropshire Council were NOTED:</p> <p>(i) Ref: 19/01834/OUT (validated 30 May 2019) Address: <u>Proposed Residential Land South of, The Avenue</u>, West Felton Proposal: Outline application for the erection of 10no bungalows including 1no affordable to include access and layout Decision: Refuse</p> <p>(ii) Ref: 20/05392/FUL (validated 4 January 2021) Address: <u>Land at Abbotsmoor Farm</u>, Haughton, West Felton Proposal: Erection of agricultural building to be used as a grain store and all associated works Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out - None</p>
8.21	<p>HIGHWAYS</p> <p>The following planned road closure was NOTED: <u>Heath Houses Junction to Harp Farm Junction, Sutton</u>: Start Date: 24 June; End Date: 25 June; Purpose: Road Closure, boundary box install and tap main for logger; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=121779986</p>
9.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Safety matting – RESOLVED to approve a quote to level ground and install safety matting at foot of slide and ramp in playing field.</p> <p>c) Tree Survey – two quotes were considered for carrying out a tree survey at the burial ground and playing field and it was RESOLVED to approve the quote from David Woodhouse for £300.</p> <p>d) Street light column support – RESOLVED to authorise Severn Trent to carry out necessary support of the column outside Landwell House, Threadneedle Street, West Felton in order to replace two boundary boxes in the verge, planned for 23 June 2021.</p> <p>e) Bin on layby – RESOLVED to make a request to Shropshire Council for installation and emptying of a bin at the layby between West Felton and Queens Head.</p>
10.21	<p>POLICIES AND PROCEDURES</p>

	A draft Risk Assessment for resumption of face to face meetings from May 2021 during the Covid 19 pandemic was considered and after making a few minor amendments it was RESOLVED to adopt the Risk Assessment.
11.21	ANNUAL MEETING OF THE PARISH COUNCIL 2021 It was RESOLVED to hold the Annual Parish Council meeting at 8pm on 18 May in the Methodist Chapel.
12.21	ORDINARY MEETINGS OF THE PARISH COUNCIL 2021/22 It was RESOLVED to hold parish council meetings on the second Tuesday of every month for the period June 2021 to April 2022, except for the month of August when no ordinary meeting of the council will be held.
13.21	EXCLUSION OF PRESS AND PUBLIC RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information. Clerk's Annual Leave – RESOLVED to authorise Clerk to carry forward one week's unused annual leave/time in lieu into 2021/22.

There being no further business, the Chairman closed the Meeting at 8:50pm.

Chairman's Signature *D Walker*

Dated *18 May 2021*