

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 13 DECEMBER 2022 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Kerry Grove, Marian Hesketh, Pat Mabe, David Curtis, John Houghton, John Thornhill, Ed Nicholas

ALSO PRESENT: none

74.22	<p>APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Ozcan Ozagir (work commitments), Chris Jones (illness) Apologies also received from County Councillor Steve Charmley Absent: Cllr Carole Coles</p>
75.22	<p>INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None</p>
76.22	<p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 NOVEMBER 2022 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
77.22	<p>PUBLIC PARTICIPATION SESSION No members of the public present</p>
78.22	<p>REPORTS RECEIVED a) Police – no report b) Shropshire Council – written report from Cllr Charmley NOTED c) Clerk – written report and verbal update NOTED d) Other Reports: Cllr Hesketh reported that she, and Cllr Thornhill and Cllr Curtis DW had helped judge the Christmas card competition at the school and had been impressed with the high standard of entries.</p>
79.22	<p>FINANCE a) Income received – none b) Outstanding Payments - It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: Rosemary Wood, Clerk's net pay November 2022 (£660.40) c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) SALC, Neighbourhood Planning training (Cllr Walker) (£75) (ii) SALC, Neighbourhood Planning training (Cllr Ozagir) (£75) d) Bank accounts: (i) Nationwide – NOTED that a new Nationwide Business 35 day Saver account (account no. 90200046) had been opened</p>

	<p>(ii) Credit into Nationwide – RESOLVED to approve transfer of £85,000 from Unity current account into new Nationwide account (in accordance with item 90.21(b))</p> <p>(iii) NatWest – RESOLVED to approve closure of NatWest Business Reserve account (no.74291475) and transfer of balance into Unity current account</p> <p>e) Appointment of external auditor – NOTED that PKF Littlejohn LLP had been appointed as external auditor for the five year period ending 2026/27</p>
80.22	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – none</p> <p>b) Planning Decisions notified by Shropshire Council – the following were NOTED:</p> <p>(i) Ref: 22/04903/FUL (validated 28 October 2022) Address: <u>6 Woolston Road</u>, West Felton, Oswestry SY11 4LB Proposal: Demolition of cottages, Erection of 1no dwelling, detached garage and ancillary works Decision: Grant Permission</p> <p>(ii) Ref: 22/03905/FUL (validated 12 September 2022) Address: <u>Top Farm, Henbarns</u>, Haughton, West Felton, Oswestry SY11 4HE Proposal: Erection of replacement livestock and storage buildings and all associated works Decision: Grant Permission</p> <p>(iii) Ref: 22/04478/FUL (validated 3 October 2022) Address: <u>2 The Hollies, The Cross</u>, West Felton, Oswestry Proposal: Erection of a single storey extension to rear Decision: Grant Permission</p> <p>(iv) Ref: 22/03172/FUL & 22/03173/LBC (validated 15 August 2022) Address: <u>The Fords</u>, Queens Head, West Felton, Oswestry SY11 4JL Proposal: 22/03172/FUL: Application under Section 73A of the Town and Country Planning Act 1990 for Change of use of part of field from agricultural to glamping; installation of toilet and shower Cubicles inside barn and remedial works to part of barn 22/03173/LBC: Works to facilitate installation of toilet and shower cubicles inside barn and remedial works to part of barn in association to change of use to glamping site affecting a Grade II Listed Building Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – none</p>
81.22	<p>PARISH GROUNDS & ASSETS</p> <p>Grounds maintenance and safety reports – considered and NOTED</p>
82.22	<p>PARISH PROJECTS</p> <p>a) Defibrillator – update from Clerk NOTED and agreed to organise training for the community.</p> <p>b) CIL Monies – to receive an update from Task and Finish Group and consider items for 2023/24 budget. John T gave an update on speeding things, Pat advised still waiting for quote from Graham, group to meet again on 9 Jan.</p>
83.22	<p>POLICIES AND PROCEDURES</p> <p>a) Action Plan – reviewed and RESOLVED to amend as agreed</p> <p>b) The Local Government Boundary Commission – considered and RESOLVED not to make a submission</p>
84.22	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 10 January 2023 at 7:30pm in West Felton Methodist Church Hall.</p>
85.22	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p>

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| | <p>a) Clerk's Annual Appraisal – a report of recommendations received. RESOLVED to increase salary by two points from 1 April 2023 and to investigate pension provision.</p> <p>b) Planning enforcement case – considered and agreed feedback to pass to enforcement officer.</p> |
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There being no further business, the Chairman closed the Meeting at 9:15pm.

Chairman's Signature *D Walker*

Dated *10 January 2023*