

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 13 July 2021 at 7:30pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, David Walker, Carole Coles, Pat Mabe, John Houghton (from end of item 54.21(b) as brought forward), Chris Jones (from end of item 48.21)

ALSO PRESENT: Members of the Public (one)

45.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Edward Nicholas (playing in cricket match), John Houghton (until end of 54.21(b) brought forward) (family caring responsibilities) Apologies also received from County Councillor Steve Charmley
46.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
47.21	DECLARATION OF ACCEPTANCE OF OFFICE <i>The Chairman used his discretion to defer this item until the arrival of Cllr Jones (at the end of item 48.21).</i> It was reported by the Clerk and NOTED that a Declaration of Acceptance of Office form had been duly signed by Cllr Jones prior to joining the meeting.
48.21	MINUTES OF JUNE 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the parish council held on 8 June 2021 as a true record and the Chairman was instructed to sign them as such.
<i>Cllr Jones arrived at the end of item 48.21 and confirmed that he had no interests to declare with reference to item 46.21.</i>	
49.21	PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public consented to this. The Chairman suspended standing orders to allow this session to exceed 15 minutes.</i> A presentation was made in support of a possible application to Shropshire Council for Conservation Area status for parts of West Felton (item 54.21(b)).
<i>The Chairman used his discretion to move item 54.21(b) to here.</i>	
<i>Cllr Houghton arrived at the end of item 54.21(b) and declared that he had no interests to declare with reference to item 46.21.</i> <i>The member of the public left at the end of item 54.21(b).</i>	
50.21	REPORTS RECEIVED AND NOTED: a) Police – no report received b) Shropshire Council – written report NOTED c) Clerk’s Report – written report NOTED

	<p>d) Other Reports – Cllr Curtis advised that he had attended meetings with officers at Shropshire Council and their consultants regarding the school expansion project. He reported that due to escalating building costs Shropshire Council are now only able to act as guarantor for the school expansion element of the project and not for the community sports facilities, so the project will no longer include the community element. Shropshire Council will also match fund all monies raised including from CIL Local/Neighbourhood Fund and the diocese.</p>
<p><i>The Chairman used his discretion to move item 52.21(a) to here.</i></p>	
<p><i>The Chairman used his discretion to move item 54.21(a) to here.</i></p>	
<p>51.21</p>	<p>FINANCE</p> <p>a) Income received – None</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay June 2021 (£636.48) (Chq Nos 1702/03)</p> <p>(ii) Rosemary Wood, Clerk’s quarterly payment April to June 2021: mileage £44.76, office consumables £50.54, IT £74.38, litter picking equipment £222, home working allowance £57 (total £448.68) (incl VAT £19) (Chq No 1704)</p> <p>(iii) West Felton Methodist Chapel, room hire ten meetings May 2021 to March 2022 inclusive (£165) (Chq No 1705)</p> <p>(iv) ScottishPower, electricity 31 March 2020 to 31 March 2021 (£451.58) (Chq No 1706)</p> <p>c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Marian Hesketh, mileage claim (£14.40)</p> <p>d) Finances at 25 June 2021 – the following were NOTED and APPROVED:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves statement</p>
<p>52.21</p>	<p>PLANNING MATTERS</p> <p>a) The following Planning Application notified by Shropshire Council was considered: Ref: 21/02701/FUL (validated 22 June 2021) Address: <u>West Felton C of E School</u>, Grimpo Road, West Felton SY11 4JR Proposal: Erection of a sports and community hall building consisting of main hall and connected ancillary facilities to include changing rooms, toilets, meeting rooms, offices, storage and a servery off the main hall; provision of additional car parking and reconfiguration of the vehicular circulation on site involving creating a new vehicle entrance to the site with the existing vehicular entrance reverting to an exit forming a one way system and resiting of demountable building. It was RESOLVED to submit a comment supporting the application.</p> <p>b) The following comments submitted using Clerk’s delegated power regarding Planning Applications notified by Shropshire Council were NOTED:</p> <p>(i) Ref: 21/02496/FUL (validated 17 May 2021) Address: <u>1 Clifton Villas, Main Street</u>, Queens Head, SY11 4EF Proposal: Erection of single storey extension to dwelling and erection of new outbuilding following demolition of existing outbuilding Comments: The Parish Council supports the application.</p> <p>(ii) Ref: 21/02474/FUL (validated 17 May 2021) Address: <u>2 Bishops Close</u>, West Felton, SY11 4LY Proposal: Erection of single storey rear infill extension Comments: The Parish Council supports the application.</p> <p>c) Planning Decisions notified by Shropshire Council – None</p> <p>d) Planning correspondence or decisions received after agenda sent out - None</p>

53.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Quote to remove ivy from tree – It was RESOLVED to approve and proceed with quote for £30 from David Woodhouse to remove ivy from tree at playing field as per recommendation in arboricultural safety inspection report.</p> <p>c) Flooding adjacent to playing field – correspondence from Balfours suggesting compaction of the playing field is causing flooding at the Tedsmore Grange development was considered and it was agreed that this seemed highly implausible but in order to dispel continuing allegations it was RESOLVED to obtain quotes for decompaction.</p> <p>d) List of Assets of Community Value – receipt of notice informing the council that West Felton Playing Field was removed from the List of Assets of Community Value on 22 June 2021 was NOTED. It was RESOLVED to nominate the playing field to be registered again as an Asset of Community Value and a nomination was approved for submission to Shropshire Council.</p> <p>e) Dog fouling – A report from the Clerk on dog fouling was considered. It was RESOLVED to request Shropshire Council to install new bins with dog fouling stickers at the following locations: (1) junction of Fox Lane and Woolston Road, (2) on Holyhead Road at the start of Hicksons Lane and (3) opposite Corner Cottage on Holyhead Road in Queenshead; and to purchase a pack of Dog Poo Fairy posters/stickers (10 of each) from Keep Britain Tidy.</p> <p>f) Application to modify Alma Close planning obligations – It was RESOLVED to approve (for submission to developer) an application for a deed of variation to modify a s106 agreement dated 1 November 2002, to enable monies to be used for the purchase of play equipment at Tedsmore Road Playing Field.</p>
54.21	<p>PARISH PROJECTS</p> <p>a) West Felton CE Primary School expansion project – A request to repay some of CIL Neighbourhood Fund to Shropshire Council to allow its use for funding the expansion of the school was considered and it was RESOLVED to repay £50,000 from the fund.</p> <p>b) Conservation status – written and verbal reports from a conservation expert (item 49.21) were considered and it was RESOLVED to progress the application for parts of West Felton to be designated as a conservation area to the stage of community consultation.</p>
55.21	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 14 September 2021 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:55pm.

Chairman's Signature *D Walker*

Dated *14 September 2021*