

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 13 October 2020 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, Carole Coles, Chris Jones, Dianne Rowley (formerly Barnes), Ed Nicholas, Alison Ollier, Roger Hampson (left after item 59.20(b) due to family caring responsibilities), David Walker (joined from end of item 54.20(c) due to attendance at Helicopter Liaison Group meeting), Kay Kynaston (joined from end of item 54.20 (c) and left and rejoined the meeting a number of times as indicated due to IT connection issues)

ALSO PRESENT: County Councillor Steve Charmley (left after item 59.20(b); Members of the Public (one – joined from end of item 54.20(c))

50.20	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllr Pat Mabe (holiday)
51.20	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. Cllr Jones – item 56.20(b)(ii)
52.20	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 SEPTEMBER 2020 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
53.20	PUBLIC PARTICIPATION SESSION No members of the public wishing to speak.
54.20	REPORTS RECEIVED AND NOTED: a) Police – a written report was NOTED b) Shropshire Council – Cllr Charmley reported on the following: <u>Tedsmore Lakes</u> – he has continued to receive complaints from residents. <u>Covid 19</u> – cases in Shropshire are increasing rapidly and the council anticipate being moved into the government’s high risk category before too long. <u>Planning for the Future white paper</u> – Shropshire MPs have fed back that a lot of MPs have raised objections to it, and it is hoped that much of the inflammatory aspects of it will be removed. c) Clerk’s Report – a written report was NOTED . The Clerk was asked to contact the police regarding parking concerns at various locations and to ask the grounds maintenance contractor to repair the fence on the Fox Lane boundary of the burial ground. <i>Cllrs Walker and Kynaston joined the meeting and confirmed that they had no interests to declare (ref 51.20).</i> d) School Governor – a written and verbal report about progress made on the school expansion project was NOTED e) Other Reports – NOTED: <u>Planning training</u> - Clerk’s written report on a training session she had attended <u>Helicopter Liaison Group</u> – Cllr Walker reported that a new base commander was due to start and also that there had been an increase in number of complaints despite a decrease in number of flights (thought likely to be due to more people being at home during the pandemic).

	<p><u>Village Hall</u> – Cllr Curtis reported that the post office has reopened in the village hall on Monday, Wednesday and Friday mornings.</p> <p><u>Playing field signs</u> – Cllr Hesketh reported that she had replaced about six missing/sun faded Covid signs.</p>
55.20	<p>FINANCE</p> <p>a) Income received – NOTED:</p> <p>(i) David Davies, interment fee non-resident plot CG8 (£90) (received 10/9/2020)</p> <p>(ii) Family of stillborn baby, monument fee plot CG26 (£40) (received 21/9/2020)</p> <p>(iii) Jones & Hughes, additional monument inscription fee plot CG8 (£40) MJH (received 7/10/2020)</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay September 2020 (£611.52) and backpay April to August 2020 (NJC new pay scales) (£80.60) (total £692.12) (Chq Nos 1651/2)</p> <p>(ii) Rosemary Wood, quarterly payment to clerk (mileage £24.40, office consumables £7.80, IT £34.35, Home Work Allowance £34.56 (total £101.11) (incl VAT £11.46 £5.73) MJH (Chq No 1653)</p> <p>(iii) Graham Taylor, repairs to Skier (£418.07) (incl VAT £69.68) (Chq No 1654)</p> <p>(iv) Dianne Barnes, reimburse cost of shrub and compost for War Memorial (£26.98) (Chq No 1655)</p> <p>c) Other income/invoices received after agenda sent out - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) A Dawson, moles at the burial ground (£80) (Chq No 1657)</p> <p>(ii) Graham Taylor, cutting back shrubs at the War Memorial (£57.60) (incl VAT £9.60) (Chq No 1658)</p> <p><i>Cllr Kynaston left the meeting after item 55.20(c).</i></p> <p>d) Bank reconciliation at 25 September 2020 – It was RESOLVED to approve the Bank Reconciliation and two of the authorised signatories were directed to sign it together with the current bank statement.</p> <p>e) Budget Monitoring report at 25 September 2020 – RESOLVED to approve and two of the authorised signatories were directed to sign it.</p> <p>f) Statement of Reserves at 25 September 2020 – RESOLVED to approve and two of the authorised signatories were directed to sign it.</p> <p>g) External Auditor’s report and certificate 2019/20 and publication of notice of conclusion of audit – NOTED</p>
56.20	<p>PLANNING MATTERS</p> <p>a) Comments submitted using Clerk’s delegated power in response to request by Shropshire Council regarding amendments made to Planning Application – NOTED:</p> <p>Ref: 20/01396/FUL (validated 6 April 2020)</p> <p>Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE</p> <p>Proposal: Formation of field access</p> <p>Comments: The Parish Council still have serious concerns about this application and request that if permission is granted then it be made conditional upon: (1) removal of a maximum of four metres of hedgerow to create an access; (2) reinstatement and maintenance of the public right of way across the land; and (3) land use to continue as agricultural</p> <p>b) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 20/03158/FUL (validated 10 September 2020) (consultation period extended to 16 October for Parish Council)</p> <p>Address: <u>Rose Cottage</u>, Grimpo, West Felton, Oswestry SY11 4HG</p> <p>Proposal: Erection of detached hay store and attached garage</p> <p>It was RESOLVED to submit a representation that the Parish Council has no objections to the application.</p> <p>(ii) Ref: 20/03856/VAR (validated 24 September 2020)</p>

	<p>Address: Proposed residential development <u>land at The Cross</u>, West Felton, Oswestry</p> <p>Proposal: Variation of Condition No. 2 attached to planning permission 16/05336/REM dated 19 February 2018 to vary the hours of operation</p> <p>It was RESOLVED to submit a representation that the Parish Council has no objections to the application but is aware that a number of residents are being disturbed by the noise, particularly from activity around the skips early in the morning which causes dogs to bark. The Parish Council therefore requests that the applicant move their skips and unloading areas to the north end of the field away from the surrounding residential properties.</p> <p><i>Cllr Kynaston rejoined the meeting towards the end of item 56.20(b)(ii)</i></p> <p>(iii) Ref: 20/03319/FUL (validated 6 October 2020)</p> <p>Address: <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD</p> <p>Proposal: Formation of fishing pool (retrospective); siting of 2 lodges and 3 glamping pods for holiday let; erection of toilet/shower block; amendments to two vehicular accesses with formation of on-site vehicular tracks (part retrospective); installation of package treatment plant and the installation of solar panels (partly retrospective)</p> <p>It was RESOLVED to submit a representation that the Parish Council strongly objects to the application on grounds to be drafted by the Clerk using delegated power.</p> <p>c) Appeal against a decision of Shropshire Council to refuse to grant planning permission for the following proposal – NOTED: Application Ref: 20/01600/FUL Appeal Ref: 20/02862/REF (appeal start date 22 September 2020) Address: <u>Nescliffe House</u>, The Cross, West Felton, Oswestry Proposal: Erection of first floor rear extension</p> <p>d) Planning Decisions to note – None</p> <p>e) Planning correspondence or decisions received after agenda sent out - None</p>
57.20	<p>HIGHWAYS</p> <p>Road Closures NOTED:</p> <p>Shropshire Council are to carry out resurfacing works from 11 to 13 November 2020 (09:30-16:00) on the Wootton to Queens Head A5 Urban Section, with a road closure and diversion route.</p>
<i>The Chairman used her discretionary powers to bring forward item 59.20 to here.</i>	
58.20	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance reports – the monthly reports for grounds maintenance and play equipment inspection for September 2020 were considered and NOTED. The Clerk noted that a tree survey was due and she was asked to make enquiries about this.</p> <p>b) Accessible play equipment – provision of equipment was considered and it was RESOLVED to include this in the draft Action Plan for further investigation.</p> <p><i>Cllr Kynaston left the meeting towards the end of item 58.20(b)</i></p> <p>c) Dog fouling – possible measures to alleviate fouling were considered and it was RESOLVED to include this in the draft Action Plan.</p>
59.20	<p>POLICIES & PROCEDURES</p> <p>a) Action Plan – draft plan and possible additional objectives discussed, to be further considered at November meeting.</p> <p>b) Accessibility Statement – the Clerk gave a report on the implications of the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 and updated Members on progress towards compliance</p> <p><i>Cllr Hampson left the meeting due to family caring commitments</i></p> <p>c) Burial Ground fees – RESOLVED to amend all burial fees (including monument fee) to £0 with respect to deceased infants (under one month or stillborn) whether or not the family live in the parish and FURTHER RESOLVED to refund the fee paid recently (ref 55.20(a)(ii)).</p> <p>d) Grant Awarding Policy – RESOLVED to adopt amended policy.</p>
60.20	CONSULTATIONS

	MHCLG Consultation 'Changes to the Current Planning System' – considered and RESOLVED not to submit comments
61.20	NEXT MEETING It was NOTED that the next meeting of the Parish Council is to be held remotely (unless otherwise notified prior to the meeting) on Tuesday 10 November 2020 at 8pm.

There being no further business, the Chairman closed the Meeting at 9:40pm.

Chairman's Signature *M J Hesketh*

Dated *10 November 2020*