

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 14 December 2021 at 7:30pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, David Curtis, Pat Mabe, John Thornhill, Sarah Bayliss, John Houghton, Marian Hesketh, Kerry Grove

ALSO PRESENT: Members of the Public (three)

96.21	<p>APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllr Carole Coles (illness), Chris Jones (work commitments) Apologies also received from Cllr Edward Nicholas (no reason specified) and County Councillor Steve Charmley</p>
97.21	<p>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Kerry Grove confirmed that she had an interest in item 102.21(a)(iv).</p> <p>b) To consider any applications for dispensation. None received.</p> <p>c) Declaration of any other interests in the agenda items. None received.</p>
98.21	<p>MINUTES OF NOVEMBER 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the parish council held on 9 November 2021 as a true record and the Chairman was instructed to sign them as such.</p>
99.21	<p>PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public consented to this.</i> The members of the public spoke in support of planning application ref 21/05427/OUT (item 102.21(a)(ii)) as follows: The agent encouraged the council to support the application on the basis of it being policy compliant and enabling a new, modern, well insulated house to be built. The Applicant explained the background to the application. A neighbour expressed support for the application and noted his concerns over highway issues should the properties be occupied as two separate dwellings instead of what was proposed in the application.</p>
100.21	<p>REPORTS RECEIVED AND NOTED:</p> <p>a) Police – no report received b) Shropshire Council – written report NOTED c) Clerk’s Report – written report and verbal updates NOTED d) Other Reports: Cllr Grove reported that she had found her SALC training, Fundamentals for Councillors, very useful. Cllrs Curtis and Mabe reported on various issues discussed at the SALC Oswestry Area meeting that they had attended.</p>
101.21	<p>FINANCE</p> <p>a) Income received – none at time of issuing agenda b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p>

	<p>(i) Rosemary Wood, Clerk's net pay November 2021 (£636.48) (Chq No 1733)</p> <p>(ii) Rosemary Wood, reimburse purchase Brother colour inkjet printer (£172.80) (incl VAT £28.80) (Chq No 1734)</p> <p>(iii) The Play Inspection Company Ltd, ROSPA annual inspection (£300) (incl VAT £50) (Chq No 1735)</p> <p>(iv) Highline Electrical Ltd, Queens Head mains LED 50% (£3,012.05) (incl VAT £502.01) (Chq No 1736)</p> <p>(v) David Curtis, reimburse purchase of book token prizes for school (ref item 94.21(a)) (£30) (Chq No 1737)</p> <p>c) Other income/invoices received after agenda sent out:</p> <p>(i) Income received – NOTED: WE Price, purchase of new double resident cremation plot (CG27)(£160) and interment fee (£30) for Herbert G Bliss deceased (total £190) ME & A Hughes, monument resident fee Herbert G Bliss deceased (CG27) (£40)</p> <p>(ii) Invoices received - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: Dennis Edwards Ltd, reimburse payment for legal notice in Shropshire Star regarding Alma Close s106 monies (£184.80) (Chq No 1738) SALC, Fundamentals for Councillors training (Cllrs Houghton and Thornhill) (£60)(Chq No 1739)</p> <p>d) Overpayment to Clerk – An overpayment of £0.30 to Clerk for quarterly expenses arising from miscalculation of total owed (ref item 76.21(b)(ii)) was NOTED and it was further NOTED that the Clerk had transferred £0.30 from her personal bank account into the council's NatWest current account.</p> <p>e) Internal transfers – It was RESOLVED to approve the following internal transfers from earmarked reserves (CIL Neighbourhood Fund):</p> <p>(i) <u>Queens Head LED</u> £5,020.08 (ref items 90.21(b)(iii) and 101.21(b)(iv))</p> <p>(ii) <u>Dog fouling project</u> (bins/posters) £965 (ref item 90.21(c) (iii)&(iv))</p>
102.21	<p>PLANNING MATTERS</p> <p>a) Planning Applications – the following planning applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 21/05199/FUL (validated 8 November 2021) Address: <u>Breidden</u>, 46 Woolston Road, West Felton, Oswestry SY11 4LB Proposal: Erection of two storey extension with single storey element following partial demolition of garage and associated internal alterations It was RESOLVED to submit a representation supporting the application.</p> <p>(ii) Ref: 21/05427/OUT (validated 18 November 2021) Address: <u>6 and 7 Woolston Road</u>, West Felton SY11 4LB Proposal: Outline application for the erection of 1 No dwelling following demolition of existing dwellings (to include access). It was RESOLVED to submit a representation supporting the application on the grounds that these properties are currently uninhabitable and not suitable for modern living and we would want them replaced with a functioning building that is sympathetic to the design and character of the area.</p> <p>(iii) Ref: 21/05465/FUL (validated 1 December 2021) Address: <u>Land at The Fords</u>, Twyford Lane, Queens Head, West Felton SY11 4JL Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the change of use of part of field from agricultural to glamping, erection of deck and toilet/shower cubicles and installation of above ground effluent tank. It was RESOLVED to submit a representation that it is regrettable that development has already taken place and whilst we have no grounds to object, we are concerned about possible future expansion.</p> <p><i>Cllr Grove left the room before item 102.21(a)(iv)</i></p> <p>(iv) Ref: 21/05048/LBC (validated 1 December 2021) Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE Proposal: Conversion of historic gate house building to form an ancillary annex to the main dwelling affecting a Grade II Listed Building</p>

	<p>It was RESOLVED to support the application subject to any permission granted being made conditional that the development is for the beneficial enjoyment of the principal dwelling. <i>Cllr Grove returned to the room after item 102.21(a)(iv)</i></p> <p>b) Planning Decisions – the following decisions notified by Shropshire Council were NOTED:</p> <p>(i) Ref: 21/04623/FUL (validated 27 September 2021) Address: <u>Land at Woolston Road</u>, West Felton Proposal: Erection of a single dwelling Decision: Refuse</p> <p>(ii) Ref: 21/03308/FUL (validated 5 July 2021) Address: <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the formation of fishing pond for personal use, associated pegs/decking and access track (re-submission) Decision: Grant Permission</p> <p>(iii) Ref: 21/04875/FUL (validated 13 October 2021) Address: <u>8 Willows Crescent</u>, West Felton SY11 4JY Proposal: Erection of single storey front and rear extensions Decision: Grant Permission</p> <p>(iv) Ref: 21/03719/FUL (validated 29 July 2021) Address: <u>Tedsmore Lodge Farm</u>, West Felton, Oswestry SY11 4JS Proposal: Erection of two-storey side and rear extension and internal alterations Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – the following decision was NOTED: Ref: 21/00438/FUL (validated 29 January 2021) Address: <u>Residential land at The Cross</u>, West Felton, Oswestry SY11 4FH Proposal: Proposed additional bungalow (Plot 1a) within a previously approved housing development Decision: Grant Permission</p>
<p><i>Cllr Bayliss left the meeting after item 102.21 (for medical reasons)</i></p>	
<p>103.21</p>	<p>HIGHWAYS The following road closure was NOTED: <u>Grimpo Road end to railway bridge, West Felton</u>; Start Date: 20 Jan 2022; End Date: 21 Jan 2022; Purpose: road closure - boundary box install and tap main for logg; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=124277331</p>
<p>104.21</p>	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Grounds Maintenance contract – It was NOTED that the current contract expires at the end of March 2022. It was RESOLVED to ask the current contractor if he would be willing to renew the contract.</p> <p>c) ROSPA annual inspection – The inspection report was considered and it was RESOLVED that no work needs to be carried out as a result.</p>
<p>105.21</p>	<p>POLICIES AND PROCEDURES</p> <p>a) Action Plan – The Action Plan was reviewed and it was RESOLVED to amend as agreed.</p> <p>b) Clerk’s Appraisal – It was RESOLVED that the Clerk’s appraisal be conducted with the Chairman and Vice Chairman as soon as possible.</p>
<p>106.21</p>	<p>NEXT MEETING It was NOTED that the next meeting of the Parish Council will be held on Tuesday 11 January 2021 2022 <i>DW</i> at 7:30pm.</p>

There being no further business, the Chairman closed the Meeting at 9:50 pm.

Chairman’s Signature *D Walker*

Dated 11 January 2022