

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 14 FEBRUARY 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Kerry Grove, Marian Hesketh, David Curtis, John Thornhill, Ed Nicholas, Ozcan Ozagir, Chris Jones (from item 103.22(c)), John Houghton, Carole Coles

ALSO PRESENT: none

99.22	APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Pat Mabe (holiday) Apologies also received from County Councillor Steve Charmley Absent: none
100.22	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests): Cllr Coles declared an interest in item 109.22. b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting – the following declarations were made: (i) Cllr Curtis, item 105.22(b)(i), due to being on the school board of governors and the parish council representative for the school. (ii) Cllr Walker, item 105.22(b)(ii), due to a family relationship (not close) with the former tenant of the property. (iii) Cllr Hesketh, item 109.22, due to tenancy of a property.
101.22	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 JANUARY 2023 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
102.22	PUBLIC PARTICIPATION SESSION No members of the public present
103.22	REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – written report NOTED c) Clerk – written report NOTED . The Clerk also reported that she had received a request that the parish council considers applying for various tree protection orders to protect trees excluded from the proposed Conservation Area. The Clerk was asked to put this item on the March agenda. d) Other Reports: Cllr Houghton reported that he and Cllrs Mabe and Thornhill had had a site visit with Harvey Morgan (Shropshire Council Rights of Way Officer for West Shropshire) to discuss improvements to Hicksons Lane including widening and resurfacing. The meeting was positive with the officer being very receptive and having no concerns, and agreeing to report back to his manger to put a proposal together.
<i>Cllr Jones arrived during item 103.22(c) and confirmed that he had no interests to declare with respect to item 100.22.</i>	

104.22	<p>FINANCE</p> <p>a) Income received – none</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay January 2023 (£712.40)</p> <p>(ii) H2O Clear, exterior clean x3 (£150) plus window clean x3 (£45) (total £195)</p> <p>(iii) Astutium, domain renewal. 8/3/23 – 7/3/24 (£9.59) (incl VAT £1.60)</p> <p>c) Other income/invoices received after agenda sent out – none</p>
105.22	<p>PLANNING MATTERS</p> <p>a) Comments submitted under delegated power – the following comment submitted to Shropshire Council under Clerk’s delegated power was NOTED:</p> <p>Ref: 23/00182/TPO (validated 11 January 2023)</p> <p>Address: <u>Beech House, 5 Dovaston Court</u>, West Felton, Oswestry SY11 4EQ</p> <p>Proposal: Works to 2no. Yew (T1 and T5) and 1no. Oak (T7) protected by the Shropshire Council (Land at 5 to 7 Dovaston Court, West Felton) TPO2012 (Ref.SC/00086/12)</p> <p>Comment: The parish council has no objection to the application.</p> <p>b) Planning Applications notified by Shropshire Council – the following were considered:</p> <p>(i) Ref: 23/00023/FUL (validated 5 January 2023)</p> <p>Address: <u>West Felton C of E School</u>, Grimpo Road, West Felton, Oswestry SY11 4JR</p> <p>Proposal: Erection of a new hall facility, modifications to the entrance and create new fence Lines</p> <p>RESOLVED to submit a comment supporting the application subject to compliance with the recommendations of the Shropshire Council Ecologist.</p> <p><i>Cllr Curtis abstained from the vote.</i></p> <p>(ii) Ref: 22/05620/FUL (validated 14 December 2022)</p> <p>Address: <u>Lady Hill Farm</u>, West Felton, Oswestry SY11 4JZ</p> <p>Proposal: Conversion of a range of traditional outbuildings into 2No. residential units to include associated hardstanding, curtilage, access connection to required services to include a foul system, soakaway and oil tank</p> <p>RESOLVED to submit a comment that the parish council has no objection to the application. However, the parish council does have concerns about the number of vehicles using this very narrow lane with inadequate passing places and the impact on safety for pedestrians, cyclists, and horse riders that frequently use the lane. The parish council therefore requests that if permission is granted then it is made conditional upon the creation of adequate passing places along the lane.</p> <p>c) Planning Decisions notified by Shropshire Council – the following was NOTED:</p> <p>Ref: 22/05528/FUL (validated 9 December 2022)</p> <p>Address: <u>1 Bishops Close</u>, West Felton, Oswestry SY11 4LY</p> <p>Proposal: Erection of first floor extension above existing garage/utility</p> <p>Decision: Grant Permission</p> <p>d) Planning correspondence or decisions received after agenda sent out – none</p>
106.22	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety report – considered and NOTED</p> <p>b) ROSPA annual inspection – the report and quote for works to the activity trail were considered and it was RESOLVED to accept the quote from Graham Taylor</p> <p>c) Burial ground drainage – a quote from Graham Taylor for works to improve drainage at the burial ground was considered and it was RESOLVED to accept the quote and fund the project using CIL Neighbourhood Fund</p>
107.22	<p>POLICIES & PROCEDURES</p> <p>a) Health & Safety policy – reviewed and RESOLVED that no amendments required</p> <p>b) Defibrillator correspondence with West Felton Village Hall – a letter was considered and it was NOTED from the letter that the village hall committee does not consider itself owner of the defibrillator and has no objection to the parish council taking on ownership and responsibility for it.</p> <p>c) Defibrillator policy – RESOLVED to adopt</p>

	<p>d) Defibrillator checklists – RESOLVED to approve</p> <p>e) Defib Volunteers – RESOLVED to appoint Cllrs Nicholas and Grove as Defib Volunteers to carry out and log monthly maintenance checks</p>
108.22	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 14 March 2023 at 7:30pm in West Felton Methodist Church Hall.</p>
109.22	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:</p> <p>Complaint against Balfours – to consider how to proceed</p> <p>An initial response from Balfours regarding the complaint was reviewed and it was RESOLVED not to proceed further with the complaint.</p>
<p><i>Cllr Coles left the meeting for item 109.22.</i></p>	

There being no further business, the Chairman closed the Meeting at 8:55pm.

Chairman's Signature *D Walker*

Dated *14 March 2023*