

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 14 July 2020 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Pat Mabe, David Curtis, Carole Coles, Chris Jones

ALSO PRESENT: County Councillor Steve Charmley

30.20	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence received and <b>APPROVED:</b> Cllrs Alison Ollier (work commitments), Ed Nicholas (work commitments), David Walker (work commitments), Roger Hampson (family caring responsibilities), Dianne Barnes (illness), Kay Kynaston (illness)</p> <p><b>Absent:</b> None</p> <p>Apologies also received from the police</p>
31.20	<p><b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b></p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None received.</b></p> <p>b) To consider any applications for dispensation. <b>None received.</b></p> <p>c) Declaration of any other interests in the agenda items. <b>None received.</b></p>
32.20	<p><b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 JUNE 2020</b></p> <p>It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
33.20	<p><b>PUBLIC PARTICIPATION SESSION</b></p> <p>No Members of the Public present</p>
34.20	<p><b>REPORTS RECEIVED AND NOTED:</b></p> <p>a) <b>Police</b> – No report (due to IT problems)</p> <p>b) <b>Shropshire Council</b> – Cllr Charmley reported on the following:</p> <ul style="list-style-type: none"><li>- <u>Highways</u>: the team are making good progress with dealing with the potholes and are now moving to surface dressing. Gully emptying is also being dealt with.</li><li>- <u>Shropshire Local Plan</u>: the draft is going to cabinet for approval on 20 July, prior to public consultation.</li><li>- <u>Tedsmore Lake planning enforcement</u>: there have been a lot of complaints from local residents and this is being looked at.</li></ul> <p>c) <b>Clerk's Report</b> – <b>NOTED</b></p> <p>d) <b>Other Reports:</b></p> <ul style="list-style-type: none"><li>(i) <u>Play areas &amp; Smartwater</u>: Cllr Hesketh reported that she had visited play areas in surrounding parishes to see if they were open and what signage had been used. She had also delivered one Smartwater kit.</li><li>(ii) <u>SALC Oswestry Area Committee meeting</u>: Cllr Curtis reported on the remote meeting that he and Cllr Mabe had attended, which had mainly been spent considering Covid 19 issues, with some discussion also about the Shropshire Local Plan.</li></ul>
35.20	<p><b>FINANCE</b></p> <p>a) <b>Bank reconciliation as at 25 June 2020</b> - It was <b>RESOLVED</b> to approve the Bank Reconciliation and authorise two of the bank signatories to sign the current bank statement.</p>

	<p><b>b) Income received – NOTED:</b></p> <p>(i) West Felton resident, Memorial plaque fee (EW Hillidge deceased) (£20) (received 30 June)</p> <p>(ii) ME &amp; A Hughes, headstone fee plot CG24 (£40) (received 1 July)</p> <p>(iii) WE Price, burial plot fee CG24 (£160) (received 8 July)</p> <p><b>c) Outstanding Payments -</b> It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay June 2020 (£595.40) (Chq No 1637/8)</p> <p>(ii) Rosemary Wood, quarterly payment (Q1), mileage (£22.42), office consumables (£7.32), IT (£74.38), home work allowance (£34.56) (total £138.68) (incl VAT £12.40) (Chq No 1639)</p> <p>(iii) Society of Local Council Clerks, CiLCA registration (£252) (Chq No 1640)</p> <p>(iv) A Dawson, mole control at burial ground (£80) (Chq No 1641)</p> <p><b>d) Replacement cheque –</b> It was <b>RESOLVED</b> to approve deletion of cheque number 1628 made payable in error to Pen Underwriting Limited (ref 8.20(c)(vii)) and approve replacement cheque no. 1642 made payable to Came &amp; Company and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment</p> <p><b>e) Other income/invoices received after agenda sent out –</b> the following income received was <b>NOTED:</b></p> <p>WE Price, interment fee plot CG24 (£30) (received 11 July)</p>
36.20	<p><b>PLANNING MATTERS</b></p> <p><b>a) The following submissions made using Clerk’s delegated power (due to consultation period expiring prior to this meeting) in response to Planning Applications notified by Shropshire Council were NOTED:</b></p> <p>(i) <b>Ref:</b> 20/02092/FUL (validated 4 June 2020)  <b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton SY11 4LE  <b>Proposal:</b> Erection of two storey extension following demolition of rear part of house and single storey extension and associated works  <b>Submission:</b> A representation stating that the Parish Council has no comment to make on the application (made 12 June 2020)</p> <p>(ii) <b>Ref:</b> 20/01694/PMBPA (validated 5 June 2020)  <b>Address:</b> <u>Lees Farm</u>, Rednal, West Felton  <b>Proposal:</b> Application for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to domestic dwelling  <b>Submission:</b> A representation stating that the Parish Council has no comment to make on the application (made 12 June 2020)</p> <p>(iii) <b>Ref:</b> 20/02158/FUL (validated 4 June 2020)  <b>Address:</b> <u>5 Congreve Close</u>, West Felton SY11 4QL  <b>Proposal:</b> Erection of rear single storey oak framed garden room  <b>Submission:</b> The Parish Council supports the application (made 12 June 2020)</p> <p><b>b) The following Planning Applications notified by Shropshire Council were considered:</b></p> <p>(i) <b>Ref:</b> 20/02215/FUL (validated 9 June 2020) (consultation period for Parish Council extended to 17 July)  <b>Address:</b> <u>Rectory Coach House</u>, Threadneedle Street, West Felton SY11 4LE  <b>Proposal:</b> Proposed rear first floor extension and erection of freestanding timber carport  It was <b>RESOLVED</b> to submit a representation <b>supporting</b> the application</p> <p>(ii) <b>Ref:</b> 20/02369/FUL (validated 18 June 2020)  <b>Address:</b> <u>Ivy Farm</u>, Grimpo Road, West Felton SY11 4JP  <b>Proposal:</b> Erection of part covered muck storage and lairage area and all associated works  It was <b>RESOLVED</b> to submit a representation <b>supporting</b> the application</p> <p><b>c) The following Planning Application notified by Shropshire Council for information only was NOTED:</b></p> <p><b>Ref:</b> 20/02675/CPE  <b>Location:</b> Agricultural building NW of <u>Tedsmore Lodge Farm</u>, West Felton  <b>Proposal:</b> Application for lawful development certificate for existing storage facility</p> <p><b>d) The following Planning Decisions were NOTED:</b></p>

	<p>(i) <b>Ref:</b> 20/01600/FUL (validated 5 May 2020)  <b>Address:</b> <u>Nescliffe House</u>, The Cross, West Felton, Oswestry SY11 4EH  <b>Proposal:</b> Erection of first floor rear extension  <b>Decision:</b> Refuse</p> <p>(ii) <b>Ref:</b> 20/01898/FUL (validated 15 May 2020)  <b>Address:</b> <u>Long Barn, Woolston Road</u>, West Felton, Oswestry  <b>Proposal:</b> Replacement of timber garage and carport with brick built slate tile garage and carport to match the style of adjacent brick garages serving Long Barn and Church Barn and reconfigure the shared gravel driveway to improve restricted access to Church Barn  <b>Decision:</b> Grant Permission</p> <p>(iii) <b>Ref:</b> 20/02158/FUL (validated 4 June 2020)  <b>Address:</b> <u>5 Congreve Close</u>, West Felton SY11 4QL  <b>Proposal:</b> Erection of rear single storey oak framed garden room  <b>Decision:</b> Grant Permission</p> <p>e) <b>Planning correspondence or decisions received after agenda sent out</b> - None</p>
<b>37.20</b>	<p><b>HIGHWAYS</b>  The following planned road closures (as previously reported) were <b>NOTED</b>:</p> <p>a) <u>Grimpo Road, West Felton</u>: Start Date - 10 Aug; End Date - 10 Aug; Enforcement Pattern - 9.00 to 15.00 hrs; Purpose - road closure, replacing overhead wires and new pole; Works Promoter - SP Energy Networks; Closure and Diversion Route - <a href="https://one.network/?tm=116964310">https://one.network/?tm=116964310</a></p> <p>b) <u>Cefn-y-Wern to Tedsmore Junction, West Felton</u>: Start Date – 10 Aug; End Date – 10 Aug; Enforcement Pattern – 24 hrs; Purpose - road closure, replacing electricity poles and overhead power lines; Works Promoter – SP Energy Networks; Closure and Diversion Route - <a href="https://one.network/?tm=116602397">https://one.network/?tm=116602397</a></p>
<b>38.20</b>	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds Maintenance report</b> – the monthly report was <b>NOTED</b></p> <p>b) <b>Play equipment inspection report</b> – the monthly report was <b>NOTED</b></p> <p>c) <b>Reopening of playing field</b> – It was <b>RESOLVED</b> to approve the Risk Assessment and proposed sign and to reopen the playing field, with the approved sign, immediately.</p>
<b>39.20</b>	<p><b>NEXT MEETING</b>  It was <b>NOTED</b> that the next meeting of the Parish Council is to be held remotely (unless otherwise notified prior to the meeting) on Tuesday 8 September 2020 at 8pm.</p>

There being no further business, the Chairman closed the Meeting at 8:35pm.

Chairman's Signature *M J Hesketh*

Dated *8 September 2020*