

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 18 APRIL 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Marian Hesketh, David Curtis, Ozcan Ozagir, Chris Jones (from item 4.23), Carole Coles, Pat Mabe, Kerry Grove, Ed Nicholas

ALSO PRESENT: Members of the Public (two)

1.23	APOLOGIES FOR ABSENCE Apologies for absence received: Cllrs John Thornhill (holiday), John Houghton (family caring responsibilities) Absent: none
2.23	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None
3.23	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MARCH 2023 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
4.23	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i> The owner of Rednal airfield spoke about the following: (1) Corbetts Bridge – concerns over the ecological impact of the recent activity (2) New business plans – He was accompanied by the owner of a business wishing to relocate to the airfield to develop his renewable energy automotive company. It was explained that they had approached Shropshire Council who had not embraced the plans as it was felt they were contrary to planning policy, being located in the open countryside. The business owner outlined the background to his company and plans for future development at the airfield and answered questions from members. Members were asked if they would consider supporting any future planning application.
<i>Cllr Jones arrived towards the end of item 4.23 and confirmed that he had no interests to declare with respect to item 2.23.</i>	
5.23	REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – no report c) Clerk – written report and verbal update NOTED d) Other Reports – the Clerk reported on a Place Plan review briefing given by Eddie West that she had attended.
6.23	FINANCE a) Income received – the following was NOTED : (i) Nationwide interest for period 1 Mar 2023 to 31 Mar 2023 (£194.92) (ii) HMRC VAT refund 1/3/22-28/2/23 (£896.73)

	<p>(iii) Hordley Parish Council, use of scanner/ink/copier paper 2022/23 (£20)</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) Rosemary Wood, Clerk's net pay March 2023 (£712.40)</p> <p>(ii) Rosemary Wood, Clerk's quarterly payment Jan-March 2023 (mileage £34.83, office consumables £9.75, office equipment £8.98, home work allowance £41.04) (total ££94.60)</p> <p>(iii) West Felton Methodist Chapel, hire of hall 2022-23 (£165)</p> <p>(iv) DM Payroll Services Ltd, payroll 2023-24 (£120)</p> <p>c) Bank fees NOTED:</p> <p>(i) Unity Bank, service charge 5/12/22 to 4/3/23 (£18)</p> <p>(ii) Unity Bank, unpaid West Felton Heart Start cheque (£6)</p> <p>d) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) SLCC, Clerk's membership 2023/24 (pro rata Hordley Parish Council) (£127.44)</p> <p>(ii) H2O Clear, bus shelter basic clean x3 (£45)</p> <p>(iii) Graham Taylor, grounds maintenance Jan to March 2023 (£1,065) (incl VAT £177.50)</p> <p>e) Year End accounts (as at 31 March 2023) – it was RESOLVED to approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p> <p>f) Insurance Pre-Renewal Questionnaire – RESOLVED to approve questionnaire from Gallaghers Insurance Brokers Ltd</p>
7.23	<p>PLANNING MATTERS</p> <p>a) Comments submitted under delegated power – the following comment submitted to Shropshire Council under Clerk's delegated power was NOTED:</p> <p>Ref: 23/00890/VAR (validated 7 February 2023)</p> <p>Address: <u>Paint Ball Arena</u>, Rednal Airfield, Rednal Industrial Estate Site A, Rednal, West Felton</p> <p>Proposal: Variation of Condition No. 6 (operating hours) attached to Planning Permission OS/07/14841/FUL dated 04.05.07</p> <p>Comment: The parish council has no objection to the application but does have some concern about potential light and noise pollution.</p> <p>b) Planning Applications notified by Shropshire Council – the following was NOTED but no comment agreed due to the consultation period having expired:</p> <p>Ref: 23/01037/FUL (validated 23 March 2023)</p> <p>Address: <u>Ivy Farm, Grimpo Road</u>, West Felton, Oswestry</p> <p>Proposal: Formation of roof over existing slurry store and associated works (re submission of 19/03786/FUL)</p> <p>c) Planning Decisions notified by Shropshire Council – the following were NOTED:</p> <p>(i) Ref: 23/00023/FUL (validated 5 January 2023)</p> <p>Address: <u>West Felton C of E School</u>, Grimpo Road, West Felton, Oswestry SY11 4JR</p> <p>Proposal: Erection of a new hall facility</p> <p>Decision: Grant Permission</p> <p>(ii) Ref: 23/00498/FUL (validated 7 February 2023)</p> <p>Address: <u>Pen-Yr-Esten, Rednal</u>, West Felton, Oswestry SY11 4HU</p> <p>Proposal: Installation of integrated solar pv roof on south facing slope of existing house and vertical solar thermal panels on south facing wall of garage</p> <p>Decision: Grant Permission</p> <p>d) Planning correspondence or decisions received after agenda sent out – the following Planning Decision notified by Shropshire Council was NOTED:</p> <p>Ref: 23/01036/FUL (validated 9 March 2023)</p> <p>Address: <u>Ivy Farm, Grimpo Road</u>, West Felton, Oswestry</p> <p>Proposal: Formation of roof over existing slurry store and associated works (re submission of 19/03786/FUL)</p> <p>Decision: Grant Permission</p>

8.23	<p>HIGHWAYS</p> <p>The following road closures were NOTED:</p> <p>a) <u>Woolston Road, West Felton</u> Start Date: 12 June; End Date: 14 June; Purpose: Short Comm pipe Cut Off 25mm; Works Promoter: Severn Trent Water; Enforcement Pattern: All the time; Diversion route: https://one.network/?tm=133574593</p> <p>b) <u>Tedsmore Hall</u> Start Date: 14 June; End Date: 16 June; Purpose: to carry out a new water connection; Promoter: Severn Trent Water;</p>
9.23	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety and maintenance reports – considered and NOTED. It was also confirmed that the contractor should continue with reapplying the football pitch lines once a year in August.</p> <p>b) ROSPA play equipment inspection – RESOLVED to appoint Shropshire Council to carry out annual inspection at a cost of £80 plus VAT.</p>
10.23	<p>PARISH PROJECTS</p> <p>a) Defibrillator at Grimpo – RESOLVED to agree in principle to purchase a defibrillator to be located on The Laurels Barn in Grimpo, subject to consideration of quotes and to ensuring it will be clearly visible from the road.</p> <p>b) Tree Preservation Orders (TPOs) – It was NOTED that Shropshire Council had confirmed willingness to consider TPO applications from the parish council. It was agreed that Cllr Walker would provide a map for the parish council May meeting to enable members to plot possible trees for consideration, which would then be identified by Cllr Jones for consideration at a future parish council meeting.</p>
11.23	<p>POLICIES & PROCEDURES</p> <p>a) Disciplinary & Grievance policy – reviewed and RESOLVED to adopt a new Disciplinary Policy and separate Grievance policy as per NALC’s current model documents</p> <p>b) Vexatious Complaints policy – RESOLVED that no amendments required</p>
12.23	<p>WEST MERCIA POLICE</p> <p>Submission of Parish Contact Contract by Clerk under delegated power NOTED</p>
13.23	<p>ANNUAL MEETING OF THE PARISH COUNCIL</p> <p>It was RESOLVED to hold the annual meeting of the Parish Council on Tuesday 9 May 2023 at 7:30pm in West Felton Methodist Church Hall.</p>
14.23	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:</p> <p>Land adjacent to Tedsmore Road – RESOLVED that the parish council would take no further action for the time being.</p>

There being no further business, the Chairman closed the Meeting at 9:10pm.

Chairman’s Signature *D Walker*

Dated *9 May 2023*