

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 8 JANUARY 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Roger Hampson, Pat Mabe, David Curtis, Carol Coles, Chris Jones, David Walker, Dianne Barnes and Kay Kynaston

ALSO PRESENT: Shropshire Councillor Steve Charmley, PCSO Charlie Iremonger, Members of the Public (three)

195.18	APOLOGIES FOR ABSENCE Apologies for absence received and NOTED: Cllrs Ed Nicholas and Alison Ollier Absent: None
196.18	DISCLOSABLE PECUNIARY INTERESTS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – Cllr Hampson declared an interest in item 201.18(b). b) To consider any applications for dispensation. None received.
197.18	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 DECEMBER 2018 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
<i>The Chairman used her discretionary power to bring item 199.18(a) forward to here.</i>	
198.18	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave their consent to this.</i> a) The Cross - A member of the public raised various concerns about the proposed site of a play area within the public open space at The Cross development. Shropshire Councillor Steve Charmley reported that he had already raised these concerns with the planning officer and the site of the play area is likely to be changed. Cllr Charmley had also enquired about using part of the space for allotments and this is a possibility, as well as use for a possible 'Man Shed'. Surprise was expressed that the Parish Council has not been consulted on the use of this space and this is to be conveyed to Shropshire Council. b) Affordable Home - A member of the public sought the Parish Council's support for a proposed application to build a low cost home for himself and his children on land adjacent to his parent's house. He advised that as the land does not fall within planning policy, support in principle from Shropshire Councillor Charmley (already obtained) and the Parish Council would assist the application. The matter is to be included for consideration in the Council's February agenda. c) Rainbows – A representative from West Felton Rainbows gave a presentation in support of a grant application and answered questions from Members.
<i>Cllr Hampson left the room at item 198.18(c). The members of the public left the meeting after speaking.</i>	
199.18	TO RECEIVE REPORTS a) Police – PCSO Iremonger gave a report of last month's 21 reported incidents, which included theft of a caravan at night from a farm, a rogue trader carrying out overpriced garden work of a poor quality, a fatality on the A5 at Queens Head, keying of cars in the village and domestic incidents.

	<p>The occasional speed check has been carried out. <i>PCSO Iremonger left the meeting after speaking.</i></p> <p>b) Shropshire Council – Cllr Charmley reported on arrangements being made for meetings regarding the school expansion project and issues on the highway at Pradoc.</p> <p>c) Other Reports – none</p>
200.18	<p>CIL LOCAL</p> <p>It was RESOLVED to approve a request to Shropshire Council for CIL Local funding of £250,000 towards the West Felton CE Primary School expansion project with the proviso that the Parish Council may wish to seek further funding from CIL Local for this project in the future. The Expression of Interest Form to be submitted to Shropshire Council is to be approved by the Council at its February meeting.</p>
201.18	<p>PARISH COUNCIL GRANTS</p> <p>The three grant applications received were considered and it was RESOLVED to award the following grants for the financial year 2019/20:</p> <p>a) West Felton Youth Club, £500 b) West Felton Rainbows, £250 c) Knockin & Kinnerley Cricket Club, £500</p> <p><i>Cllr Hampson abstained on the vote at item 201.18(b).</i></p>
202.18	<p>FINANCE</p> <p>a) Bank Reconciliation as at 24 December 2018 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.</p> <p>b) Income received – none to Note</p> <p>c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk's net pay December 2018 (£525.57) (Chq No 1537) (ii) West Felton Methodist Chapel, room hire April 2018 to March 2019 (£198) (Chq No 1538)</p> <p>d) Other income/invoices received after agenda sent out: It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment:</p> <p>Highline Electrical Ltd, replace light out on The Wheatlands with LED (£324) (incl VAT £54)(Chq No 1539)</p> <p>e) Budget 2019/20 – The draft budget as presented by the Clerk was considered and amended and it was RESOLVED to approve and publish a final budget. As part of the budget considerations it was RESOLVED to increase the Clerk's salary from 1 April 2019 to SCP 12 on the NJC new pay scales for 2019/20; to conduct the Clerk's annual appraisal and salary review in December each year from 2019/20 onwards; and to approve overtime pay of 49.91 hours (£504.44) accrued for the period 1 April 2018 to 5 January 2019.</p> <p>f) Precept – It was RESOLVED that the precept for 2019/20 be set at £19,227, thereby the council tax portion relating to the Parish Council will remain at a 0% increase.</p>
<p><i>Cllr Steve Charmley left the meeting during item 202.18(e). The Clerk left the room during the discussions concerning her pay at item 202.18(e).</i></p>	
203.18	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council: Ref: 18/05897/FUL (validated: 8 January 2019) Address: 45 Woolston Road, West Felton SY11 4LB Proposal: Erection of two storey extension, renovation and revised vehicular access and visibility splay. It was RESOLVED to request an extension to the deadline for representations.</p> <p>b) Planning Decisions NOTED: Ref: 18/05112/FUL (validated: 6 November 2018) Address: Building 255 Rednal Industrial Estate, Site B, Rednal, West Felton SY11 4HS</p>

	<p>Proposal: re-positioning of existing industrial building</p> <p>Decision: Grant Permission</p> <p>c) Planning Correspondence – None received</p>
204.18	<p>SP MANWEB PLC APPLICATION</p> <p>The following Notice of Acceptance by the Secretary of State of an Application for a Development Consent Order was considered:</p> <p>Planning Inspectorate Ref: EN020021</p> <p>Applicant: SP Manweb Plc</p> <p>Proposed Development: Various works for the Reinforcement to the North Shropshire Electricity Distribution Network</p> <p>Date Application Accepted: 10 December 2018</p> <p>Closing Date for Representations: 1 February 2019</p> <p>It was RESOLVED that the council has no comment to make on the application.</p>
205.18	<p>SHROPSHIRE LOCAL PLAN REVIEW CONSULTATION ON PREFERRED SITES</p> <p>The Shropshire Local Plan Review Preferred Sites Consultation was considered and it was RESOLVED to approve and submit the Council's response to the Oswestry Place Plan Area Questionnaire.</p>
<i>Cllr Coles left the meeting during item 205.18.</i>	
206.18	<p>HIGHWAYS</p> <p>The following road closures (as reported at December Council meeting) were NOTED:</p> <p>a) Road: Grimpo Road and Heath Houses junction</p> <p>Start Date: 11 February 2019</p> <p>End Date: 15 February 2019</p> <p>Purpose: Excavate 14 metre track to standard depth, open cut in carriageway/verge for underground electrical service connection, followed by a reinstatement</p> <p>Works Promotor: SP Energy Networks</p> <p>Enforcement Pattern: 24 Hours</p> <p>Closure and diversion route: https://roadworks.org/?tm=111948377</p> <p>b) Road: Rednal to Hordley</p> <p>Start Date: 28 January 2019</p> <p>End Date: 29 January 2019</p> <p>Purpose: Carriageway resurfacing</p> <p>Works Promotor: Shropshire Council</p> <p>Enforcement Pattern: Monday - Friday, 9:30 to 16:00</p> <p>Closure and diversion route: https://roadworks.org/?tm=112079020</p>
207.18	<p>PARISH MATTERS</p> <p>a) Burial Ground Maintenance –Cllr Barnes had obtained quotes for works to deal with the drainage problem, which the Clerk is to circulate. It was RESOLVED that two of the contractors should be invited to the Council's February meeting.</p> <p>b) Playing Field Maintenance:</p> <p>(i) Alma Close s106 Agreement - The Clerk reported that she had located a copy of the s106 Alma Close Agreement and advised that it made no provision for amending the arrangement with regards to provision of play equipment. A Deed of Variation to be signed by all parties to the original deed would therefore be needed if the funds are to be used to pay for the replacement equipment at the playing field, rather than installation of play equipment at Alma Close. She had contacted Shropshire Council to seek their agreement to this and was awaiting a response.</p> <p>(ii) Football pitch lines – The contractor had advised that an additive was used to ensure that the lines will last for the season. The paint is just emulsion so washes away quite quickly and would also have to be reapplied after each cutting of the grass. He could reapply the paint once more, but it would be quite costly if done regularly.</p> <p>c) Streetlighting – It was reported that the replacement LED lanterns are expected to arrive with the contractor on 4 February 2019 and that fitting will be arranged shortly thereafter and should take approximately one week. The contractor is still awaiting a response from SP Energy Networks</p>

	<p>regarding the LED replacements at Queens Head.</p> <p>d) VAS Sign – No update.</p>
<p><i>At 10pm (following item 207.18(a)) it was RESOLVED to suspend Standing Order 3(x) for the remainder of the meeting in order to allow the meeting to exceed the period of two hours and thirty minutes.</i></p>	
208.18	<p>CLERK'S UPDATE REPORT AND COMMUNICATIONS</p> <p>No communications to report.</p>
209.18	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 12 February 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 10:15pm.

Chairman's Signature *M Hesketh* Dated *12 February 2019*