

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 8 June 2021 at 8pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, David Walker, Carole Coles, Edward Nicholas, John Houghton (from item 35.21)

ALSO PRESENT: County Councillor Stephen Charmley

32.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Christopher Jones (work commitments), Pat Mabe (illness)
33.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
34.21	CO-OPTION It was NOTED that one application for co-option had been received. It was RESOLVED to co-opt John Houghton onto the council and John Houghton then signed a Declaration of Acceptance of Office and joined the meeting as a newly co-opted Member. Cllr Houghton confirmed that he had no disclosable pecuniary interests in any of the agenda items.
35.21	DECLARATION OF ACCEPTANCE OF OFFICE It was reported by the Clerk and NOTED that a Declaration of Acceptance of Office form had been duly signed by Cllr Houghton and it was RESOLVED to permit a further delay in the signing of Cllr Jones' Declaration of Acceptance of Office form until a future council meeting.
36.21	MINUTES OF MAY 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the annual meeting of the parish council held on 18 May 2021 as a true record (subject to deleting the last sentence of item 20.21) and the Chairman was instructed to sign them as such.
37.21	PUBLIC PARTICIPATION SESSION No Members of the Public present
38.21	REPORTS RECEIVED AND NOTED: a) Police – no report received b) Shropshire Council – Cllr Charmley gave an update on progress to obtain the necessary licences for the repair work at Henbarns Bridge, the Tedsmore Lakes planning application and Shropshire Council's involvement in progressing the expansion of West Felton CE Primary School. c) Clerk's Report – written report NOTED d) Other Reports – Cllr Curtis gave an update following various meetings that he had attended to progress the expansion of West Felton CE Primary School, including updates on the CIL Local application, planning application, closer involvement of a dedicated Shropshire Council officer, finance from the Diocese, community/business fundraising and options for payment mechanisms of CIL Neighbourhood Fund from the Parish Council in the absence of General Power of Competence.

39.21	<p>FINANCE</p> <p>a) Income received – None</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay May 2021 (£636.48) (Chq Nos 1699/1670)</p> <p>(ii) SALC, ALC affiliation fees (£604.30) (Chq No 1698)</p> <p>(iii) David Woodhouse, arboricultural safety inspection of trees at playing field and burial ground (£300) (Chq No 1671)</p> <p>c) Other income/invoices received after agenda sent out – None</p> <p>d) CIL Monitoring report 2020/21 – RESOLVED to approve for submission to Shropshire Council</p>
40.21	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council for consideration – None</p> <p>b) The following Planning Decision notified by Shropshire Council was NOTED: Ref: 21/01278/FUL (validated 12 April 2021) Address: <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Application under Section 73A of the Town and Country Planning Act 1980 for the regularisation of fishing pond, associated pegs/decking, storage shed, stone ornament, parking area and access track (retrospective) Decision: Refuse</p> <p>c) Planning Applications considered at parish council’s May 2021 meeting (items 26.21(a)(ii) and 26.21(a)(iii)) – the following was NOTED: Reference to the comments of SC Conservation (Historic Environment) as minuted in the parish council’s submission were omitted as the comments of SC Conservation (Historic Environment) had been superseded and were no longer available for view on the Shropshire Council planning portal when the Clerk submitted the parish council’s comments.</p> <p>d) Planning correspondence or decisions received after agenda sent out - None</p>
41.21	<p>HIGHWAYS - The following planned road closures (as noted at the May council meeting) were NOTED:</p> <p>a) <u>Heath Houses Junction to Harp Farm Junction, Sutton</u>: Start Date: 24 June; End Date: 25 June; Purpose: Road Closure, boundary box install and tap main for logger; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=121779986</p> <p>b) <u>Threadneedle Street, West Felton</u>: Start Date: 7 June; End Date: 11 June; Purpose: road closure – excavate joint bay in grass verge 5m road crossing lay cable; Works Promoter: SP Energy Networks; Pattern: 24hrs; Diversion route: https://one.network/?tm=122000935</p>
42.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Arboricultural safety inspection report – the report, including some minor recommendations, was considered and NOTED and the Clerk was authorised to submit it to the landlord of the playing field as required under the tenant’s covenants in the lease.</p> <p>c) Litter Picking equipment – The Clerk reported that West Felton WI had agreed to receive a gift from the Parish Council of litter picking equipment and to make it available for use by the community. It was RESOLVED to proceed with the purchase of ten items each of litter pickers, bag hoops, high visibility waistcoats and pairs of gloves up to a maximum cost of £250.</p>
43.21	<p>POLICIES AND PROCEDURES</p> <p>Action Plan – the plan was reviewed and updated.</p>
44.21	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 13 July 2021 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:10pm.

Chairman’s Signature *D Walker*

Dated *13 July 2021*