

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 8 October 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Walker, Roger Hampson, Ed Nicholas, Pat Mabe, Kay Kynaston, Dianne Barnes

ALSO PRESENT: Shropshire Councillor Steve Charmley (arrived during item 98.19(a))

89.19	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs David Curtis (holiday), Alison Ollier (work commitments), Chris Jones (work commitments) Absent: Cllr Carole Coles
90.19	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
91.19	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 SEPTEMBER 2019 It was RESOLVED to confirm the above minutes as a true record (subject to amending Appendix A to delete the wording "(or the person pre purchasing a plot)" from Note 1 and to delete the words "Residents only (as defined above)" from Note 3 and replace it with "residents of the Parish only") and the Chairman was instructed to sign them as such.
92.19	PUBLIC PARTICIPATION SESSION No Members of the Public present
93.19	REPORTS RECEIVED: a) Police – The Clerk read a report from the police highlighting one reported incident (antisocial behaviour) as well as a spate of burglaries in the wider area of West Felton. b) Shropshire Council – Cllr Steve Charmley reported that Shropshire Council will be doing some work this month to sort out a tree root causing flooding on School Road. He also reported that the footpath from Pradoc View had been cleared. c) Other Reports – None
94.19	FINANCE a) Bank Reconciliation as at 25 September 2019 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories. b) Income received – NOTED: HMRC, VAT refund 1 Apr 2018 to 31 March 2019 (£4,202.97) c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk's net pay September 2019 (£583.44) (Chq Nos 1590/91) (ii) Rosemary Wood, Clerk's quarterly payment July to September (Q2), (mileage £61.15, office consumables £45.03, IT £343.52, home working allowance £34.56) (total £484.26) (incl VAT £63.85) (Chq No 1592) (iii) H2O Clear, cleaning of bus shelters (£130) (Chq No 1593)

	<p>(iv) Roger Reade, reimburse purchase of bench for Grimpo Common (£199) (Chq No 1594)</p> <p>d) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Graham Taylor Grounds Maintenance, installation of bench on Grimpo Common (£238.32) (incl VAT £39.72) (Chq No 1595)</p>
95.19	<p>PLANNING MATTERS</p> <p>a) The following Planning Applications notified by Shropshire Council were considered: Ref: 19/04132/FUL (validated 17 September 2019) Address: <u>Building 199, Rednal Industrial Estate</u>, Site B, Rednal, West Felton SY11 4HS Proposal: Change of use of Unit 199 from Classes B1, B2 and B8 to Sui Generis – Dog Day Care. Erection of 6ft wooden fence around the grassed area to the front of the building to use as a safe & secure outdoor exercise area for the dogs. It was RESOLVED to submit a representation supporting the application.</p> <p>b) The following Planning Decision was NOTED: Ref: 19/03535/FUL (validated 8 August 2019) & 19/03786/FUL (validated 2 September 2019) Address: <u>Ivy Farm, Grimpo Road</u>, West Felton SY11 4JP Proposal: Formation of roof over existing slurry store and associated works Decision: Grant Permission</p> <p>c) The following Planning Enforcement case was NOTED: Ref: 19/06806/ENF (date received 26 Sept 2019) Address: <u>Tedsmore Lakes</u>, Tedsmore, West Felton SY11 4HD Issue: Running of business from site and excavation of land</p> <p>d) To consider and note any Planning Correspondence – None</p>
96.19	<p>HIGHWAYS – the following was considered and NOTED: Road Closure: <u>Cefn-y-Wern junction to Haughton Farm, West Felton</u> Start Date: 11 December 2019; End Date: 13 December 2019 Purpose: Road Closure - Med 4.6-6.5m Full Ex 25mm MDPE New Clean Water Connection Lay 2 x service pipe from 3" AC main located in nearside c/way to connection point in nearside verge Length of excavation approx. C/Way 2.5m, verge 3m, total 5.5m Job in Carriageway (10mm Bitmac Tarmac)) Works Promoter: Severn Trent Water Enforcement Pattern: 24 hrs Diversion route: https://one.network/?tm=115003962</p>
97.19	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance</p> <p>(i) <u>Monthly Report</u> – Received and NOTED</p> <p>(ii) <u>Playing Field</u> – It was RESOLVED to approve a quote from Graham Taylor Grounds Maintenance for £143 plus VAT to replace a rotten gate post.</p> <p>(iii) <u>War Memorial</u> - It was RESOLVED to approve a quote from Graham Taylor Grounds Maintenance for £48 plus VAT to cut back shrubs for Remembrance Sunday and £48 plus VAT for ongoing annual border maintenance.</p> <p>b) Queens Head Streetlighting – It was RESOLVED to approve a revised quote from Highline Electrical for the supply, installation and connection of columns with two LED lanterns and one solar lantern at a cost of £5,989.87 plus VAT.</p>
98.19	<p>PARISH MATTERS</p> <p>a) Parish Plan – It was RESOLVED to approve a proposed revised Mission Statement (Appendix A) and Introductory paragraph (Appendix B) to the Parish Plan, subject to deleting the word ‘emphatically’ from the second paragraph of the Introductory paragraph.</p> <p>b) Smartwater – It was agreed to hold a public meeting in the new year to promote the kits to new residents and to request that the police visit new residents at Tedsmore Grange to offer kits.</p>
<p><i>Cllr Steve Charmley arrived during item 98.19(a) and following that item the Chairman used her discretion to allow Cllr Charmley to deliver his report (ref 93.19(b)).</i></p>	

99.19	<p>CONSULTATIONS & SURVEYS BT Payphone Removal Consultation - It was RESOLVED to submit a comment that the Parish Council has no objection to the removal of the BT payphone and kiosk at Queens Head.</p>
100.19	<p>TRAINING & MEETINGS</p> <p>a) SALC Training – It was RESOLVED to approve the following request to attend training: CiLCA Session 2, 9:30am–2:30pm, 29 November at Shirehall (Clerk)</p> <p>b) Meetings/Events – The following dates were NOTED:</p> <p>(i) SALC AGM & Conference, 15 November, Lord Hill Hotel</p> <p>(ii) Community-Led Housing: Building a Vibrant and Sustainable Parish, 9:30am to 5pm, 22 October at The Coppice, Bicton Heath</p>
101.19	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 12 November 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 8:50pm.

Chairman's Signature *M J Hesketh*

Dated *12 November 2019*