

WEST FELTON PARISH COUNCIL

MINUTES of a MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 8 OCTOBER 2024 at 7:40pm in West Felton CE Primary School.

CHAired BY: Cllr John Thornhill

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: John Thornhill, Marian Hesketh, Ed Nicholas, Alastair Forbes, Ozcan Ozagir, David Curtis, David Walker

ALSO PRESENT: County Councillor Steve Charmley; Members of the Public (one)

71.24	APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Pat Mabe (social engagement), Kerry Grove (family responsibilities), Chris Jones (illness) It was NOTED that the Chairman had received written notice of resignation from Cllr Sonja D'Arcy. Apologies also received from the police.
72.24	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None c) Any applications for dispensation delivered to the Clerk prior to the meeting. None
73.24	MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10 SEPTEMBER 2024 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
74.24	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public gave consent to this.</i> A member of the public spoke regarding concerns over an alleged breach of planning regulations. <i>The member of the public left the meeting after speaking.</i>
75.24	REPORTS RECEIVED a) Police – no report b) Shropshire Council – Cllr Charmley reported that he had been asked by Shropshire Council for his view on the Parish Council's application for the Punch Bowl to be registered as an Asset of Community Value and he had expressed strong support. He also gave an update on Shropshire Council's green bin charges, advising that a huge number of residents had signed up and that problems with the bin labels had led to a delay until November. c) Clerk – written report considered and NOTED . d) Other Reports – Cllr Thornhill and the Clerk reported on a meeting that they had attended with neighbouring councils to consider issues arising from Shropshire Council's financial difficulties. Cllr Thornhill reported that the police had said they will support acquisition of the VAS sign for which they had awarded the Council a grant, even if the deadline for implementation passes. He also noted congratulations were due to the school as they had received an award for work in connection with overseas.
76.24	FINANCE a) Income received – NOTED: Nationwide, interest 1-30 September 2024 (£108.50) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised

	<p>signatories were instructed to check the supporting paperwork before authorising payment:</p> <ul style="list-style-type: none"> (i) Rosemary Wood, Clerk's net pay September 2024 (£797.76) (ii) HMRC, income tax (7.20), employer NICs (£6.48) (total: £13.68) (iii) Rosemary Wood, quarterly payment: mileage (£47.81), office consumables (£13.55), home working allowance (£41.04) (total £102.40) (iv) PKF Littlejohn LLP, limited assurance review (£378) (incl VAT £63) <p>c) Other income/invoices received after agenda sent out - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <ul style="list-style-type: none"> (i) H2O, bus shelter basic clean x3 (£45) (ii) Graham Taylor Grounds Maintenance, quarterly invoice July to Sept 2024 (£1,065) (incl VAT £177.50) <p>d) Quarterly finances (at 30 September 2024) – the following were considered and it was RESOLVED to approve them:</p> <ul style="list-style-type: none"> (i) Receipts and Payments (ii) Budget Report (iii) Bank Reconciliation (iv) Reserves Statement
77.24	<p>YEAR END ACCOUNTS & AUDIT</p> <p>The following were NOTED:</p> <ul style="list-style-type: none"> a) Exercise of rights relating to the annual accounts – that the accounting records and all documents relating to those records for the financial year ending on 31 March 2024 were made available for inspection by any person interested during the period commencing on 3 June 2024 and ending on 12 July 2024. b) Completion of limited assurance review – that the external auditor had advised that the limited assurance review for the year ended 31 March 2024 had been completed and had certified that there are no matters giving cause for concern and no other matters to be drawn to the attention of the council. c) Notice of conclusion of audit – that a Notice of Conclusion of Audit together with the completed AGAR had been published, including on the council's website.
78.24	<p>PLANNING MATTERS</p> <ul style="list-style-type: none"> a) Planning Applications notified by Shropshire Council – none b) Planning Decisions notified by Shropshire Council – none c) Planning correspondence or decisions received after agenda sent out – the following decision was NOTED: Ref: 24/03314/FUL (validated: 29 August 2024) Address: <u>Humblebee House</u>, West Felton, Oswestry SY11 4EN Proposal: Single storey garage side extension Decision: Grant Permission
79.24	<p>HIGHWAYS</p> <p>The following road closures were NOTED:</p> <ul style="list-style-type: none"> a) <u>Twyford Lane, West Felton</u> Start Date: 29 Oct 2024; End Date: 31 Oct 2024; Promoter: Severn Trent Water; Enforcement pattern: all the time; Closure and diversion route: https://one.network/?tm=139131144 b) <u>Grimpo Road, Grimpo</u> Start Date: 24 Oct 2024; End Date: 24 Oct 2024; Purpose: road closure – pole replacement; Promoter: Openreach; Enforcement pattern: 09:30-14:30hrs; Closure and diversion route: https://one.network/?tm=139882211
80.24	<p>PARISH GROUNDS & ASSETS</p> <ul style="list-style-type: none"> a) Grounds safety and maintenance reports – considered and NOTED. b) Gov.uk domain names – considered and agreed to investigate costs.
81.24	<p>PARISH PROJECTS/ISSUES</p> <ul style="list-style-type: none"> a) Conservation Area signs – advice from Shropshire Council was considered and it was agreed that

	<p>the Clerk should report back to Shropshire Council on three preferred sign locations and sign wording to state 'You are entering West Felton Conservation Area'.</p> <p>b) Asset of Community Value – NOTED that the Clerk had submitted an application to register the Punch Bowl pub as an Asset of Community Value (under delegated power (ref item 69.24(c))).</p> <p>c) Community engagement – consideration was given to how to better engage with the community, with the matter to be further discussed at the November meeting.</p> <p>d) Household recycling centres – NOTED that representations had already been made by SALC regarding the new booking system and that it was not therefore necessary to make any further representations.</p>
82.24	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 12 November 2024 at 7:30pm in West Felton CE Primary School.</p>

There being no further business, the Chairman closed the Meeting at 9:30pm.

Chairman's Signature *J Thornhill*

Dated *12 November 2024*