

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 9 JANUARY 2024 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker (from item 108.23) and Cllr Kerry Grove (from item 104.23 to 107.23)

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Ed Nicholas, John Thornhill, Chris Jones, Pat Mabe, Ozcan Ozagir, John Houghton, David Curtis, Carole Coles, Kerry Grove

ALSO PRESENT: Members of the public (one)

104.23	APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Marian Hesketh (medical appointment) Apologies also received from County Councillor Steve Charmley and PCSO Charlie Iremonger
105.23	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). Cllr Curtis declared an interest in item 114.23 but subsequently withdrew it. b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None
106.23	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 DECEMBER 2023 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
107.23	PUBLIC PARTICIPATION SESSION A member of the public representing the Carnival Committee reported difficulties with keeping the Christmas tree on Alma Close upright and asked if the parish council would be willing to provide a grant for a permanent Christmas tree. She was advised that this request had been made a couple of years ago by Alma Close residents and that when the parish council approached Shropshire Council they would not agree to a permanent Christmas tree but had advised that they would replace the Willow that had been removed with another Willow or a British native tree. The parish council informally offered their support to the proposal.
<i>The member of the public left the meeting at the end of item 107.23.</i> <i>Cllr David Walker arrived near the start of item 107.23 and reported that he had no interests to declare with respect to item 105.23.</i>	
108.23	REPORTS RECEIVED a) Police – a written report from PCSO Iremonger was NOTED . b) Shropshire Council – not present and reported that nothing to report. c) Clerk – written report NOTED d) Other Reports – none
109.23	FINANCE a) Income received - NOTED: Nationwide, interest 1-31 Dec (£185.09) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's pay December 2023 (£790.92) & backpay Apr to Nov 2023 (£416)(total

	<p>£1,181.65) less employee NICs (£19.07) and income tax (£6.20)(total net pay £1,181.65)</p> <p>(ii) HMRC, income tax (£6.20), employee NICs (£19.07), employer NICs (£61.95)(total: £87.22)</p> <p>(iii) Rosemary Wood, Clerk's quarterly payment Oct to Dec 2023 (Q3) (mileage £52.56, home working allowance £41.04)(total £93.60)</p> <p>c) Unity Bank service charge – NOTED that service charge of £18 deducted for period Sept to Dec 2023</p> <p>d) Other income/invoices received after agenda sent out - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) Graham Taylor, grounds maintenance contract 1 Oct to 31 Dec 2023 (£1,065)(incl £177.50 VAT)</p> <p>(ii) Graham Taylor, replace safety matting under single point swing (£165.60)(incl VAT £27.60)</p> <p>e) Quarterly finances (at 31 December 2023) – RESOLVED to approve the following reports:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
110.23	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – the following was considered: Ref: 23/05485/TPO (validated 12 December 2023) Address: <u>Wellingtonia, 6 Dovaston Court, West Felton, Oswestry SY11 4EQ</u> Proposal: To lightly prune crown by removing branches no bigger than 80mm diameter and to reduce height by 1.5 metres of 1no. Wellingtonia protected by the Shropshire Council (Land at 5-7 Dovaston Court, West Felton TPO 2012 (ref SC/00086/12) RESOLVED to submit a representation that the parish council has no comment to make on the application.</p> <p>b) Planning Decisions notified by Shropshire Council – none</p> <p>c) Planning correspondence or decisions received after agenda sent out – none</p>
111.23	<p>HIGHWAYS</p> <p>The following road closures (as reported at Dec 2023 meeting) were NOTED:</p> <p>a) <u>Grimpo Road, West Felton</u> Start Date: 12 Feb 2024; End Date: 12 Feb 2024; Purpose: Air valve renew x2 permits/USRNs – Linked to LB9141201-000075291321-02; Works Promoter: Severn Trent Water; Enforcement pattern: all the time; Closure and diversion route: https://one.network/?tm=135678955</p> <p>b) <u>Unnamed road off Grimpo Road, Grimpo, Rednal</u> Start Date: 5 Mar 2024; End Date: 5 Mar 2024; Purpose: Working on high voltage power lines; Works Promoter: Scottish Power Renewable Energy; Enforcement pattern: 08:00 – 17:00hrs; Closure and diversion route: https://one.network/?tm=135987978</p>
112.23	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety report – considered and NOTED</p> <p>b) Matting on single point swing – NOTED that the grounds maintenance contractor had already been asked to replace the matting on the single point swing, an issue identified as moderate risk in the ROSPA report (see item 99.23).</p>
113.23	<p>PARISH PROJECTS</p> <p>a) Inclusive play equipment – NOTED that despite the Clerk approaching three contractors, no quotes had been received from local contractors for grounds work to create an accessible path. A revised quote from Kompan (reduced by £2,075.70 plus VAT if spoil left on site) was considered. RESOLVED that Clerk should approach two alternative local contractors for quotes for grounds work.</p> <p>b) Police and Crime Commissioner Safer Roads Grant – draft application considered. RESOLVED to approve submission of application with power delegated to the Clerk to make any required amendments.</p>
114.23	<p>PARISH COUNCIL GRANTS 2024/25</p> <p>Grant applications from West Felton CE Primary School and West Felton WI had been received and</p>

	were considered. RESOLVED to award a grant of £500 to the school to use for painting markings for games on the playground and to award two grants to the WI for the purchase of a projector (£250) and a screen (£125). The Clerk was asked to seek clarification as to the use of the projector.
115.23	ARRANGEMENTS FOR FUTURE PARISH COUNCIL MEETINGS RESOLVED to meet in the new hall at West Felton CE Primary School from April 2024, with meetings to continue on the second Tuesday of the month at 7:30pm.
116.23	BUDGET AND PRECEPT 2024/25 The draft budget as presented by the Clerk was considered. RESOLVED to approve and publish the agreed budget and to set the precept for 2024/25 at £17,735 being a 0% increase on the Band D council tax portion relating to the Parish Council as compared to 2023/24.
117.23	NEXT MEETING It was NOTED that the next meeting of the Parish Council will be held on Tuesday 13 February 2024 at 7:30pm in West Felton Methodist Church Hall.

There being no further business, the Chairman closed the Meeting at 9:05pm.

Chairman's Signature *D Walker*

Dated *13 February 2024*