

# WEST FELTON PARISH COUNCIL

**MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 9 JULY 2019 at 7:30pm in West Felton Methodist Church Hall.**

**CHAired BY:** Cllr Marian Hesketh

**CLERKED BY:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** Marian Hesketh, David Walker, Roger Hampson, Kay Kynaston, Carole Coles

**ALSO PRESENT:** Members of the Public (One)

<b>47.19</b>	<p><b>APOLOGIES FOR ABSENCE</b>  Apologies for absence received and <b>APPROVED:</b> Cllrs David Curtis (holiday), Pat Mabe (holiday), Dianne Barnes (holiday), Ed Nicholas (work commitments), Chris Jones (work commitments), Alison Ollier (work commitments)  Apologies were also received from PCSO Charlie Iremonger  <b>Absent:</b> None</p>
<b>48.19</b>	<p><b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b>  <b>a)</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None received.</b>  <b>b)</b> To consider any applications for dispensation. <b>None received.</b>  <b>c)</b> Declaration of any other interests in the agenda items. <b>None received.</b></p>
<b>49.19</b>	<p><b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JUNE 2019</b>  It was <b>RESOLVED</b> to confirm the above minutes as a true record (subject to deleting Cllr Kay Kynaston from the list of Parish Councillors present) and the Chairman was instructed to sign them as such.</p>
<b>50.19</b>	<p><b>PUBLIC PARTICIPATION SESSION –</b> <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public gave consent to this.</i></p> <p>A Member of the Public made comments against the planning application at item 53.19(a)(ii).</p>
<b>51.19</b>	<p><b>REPORTS RECEIVED:</b>  <b>a) Police</b> – The Clerk read a report of last month’s five reported incidents, which included anti social behaviour, drink driving, a dog incident and suspicious circumstances involving wildlife.  <b>b) Shropshire Council</b> – No report.  <b>c) Other Reports</b> – The Clerk read a report of a meeting that Cllr Curtis had attended at Shirehall on 1 July 2019 with Shropshire Councillor Steve Charmley, Adrian Cooper (Head of Planning) and a local planning consultant to discuss the West Felton CE Primary School expansion project.</p>
<b>52.19</b>	<p><b>FINANCE</b>  <b>a) Bank Reconciliation as at 25 June 2019</b> – It was <b>RESOLVED</b> to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.  <b>b) Income received – None</b>  <b>c) Outstanding Payments</b> – It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:  <b>(i)</b> Rosemary Wood, Clerk’s net pay June 2019 (£583.44) (Chq Nos 1577/8)  <b>(ii)</b> Rosemary Wood, Quarterly payment to Clerk (Q1) (Mileage £62.24, Office Consumables £59.13, IT £59.99, Home Working Allowance £34.56)(Total £215.92)(incl VAT £16.60) (Chq No 1579)  <b>(iii)</b> Marian Hesketh, mileage return to Shirehall (Planning &amp; CIL training, 7 June 2019) (32 miles at</p>

	<p>£0.45 per mile) (£14.40) (Chq No 1580)</p> <p><b>d) Other income/invoices received after agenda sent out – None</b></p>
<b>53.19</b>	<p><b>PLANNING MATTERS</b></p> <p><b>a) Planning Applications notified by Shropshire Council:</b></p> <p><b>(i) Ref:</b> 19/02966/TPO (validated 4 July 2019)  <b>Address:</b> <u>The Arboretum, 1 Dovaston Court</u>, West Felton, Oswestry SY11 4EQ  <b>Proposal:</b> Remove dead branches and thin out remaining from 3no Yew protected by the Shropshire Council (Land at 1 &amp; 2 Dovaston Court, West Felton) TPO 2012 (Ref: SC/00085/12)  It was <b>RESOLVED</b> to submit a representation that the Parish Council has <b>no objection</b> to the proposal.</p> <p><b>(ii) Ref:</b> 19/00094/FUL (reconsultation due to amendment)  <b>Address:</b> <u>The Threshing Barn, Woolston Road</u>, West Felton, Oswestry SY11 4LB  <b>Proposal:</b> Erection of Stable Block  It was <b>RESOLVED</b> to submit a representation that the Parish Council are willing to withdraw their objections regarding the rights of way and proximity to the scheduled ancient monument, provided that any grant of planning permission is made subject to the conditions recommended by the Consultees to ensure that the footpaths are fully retained and the character and setting of The Mound is properly protected. The Parish Council also requests that the following issues be addressed: (i) the level of the footpath has been elevated, which could cause a hazard to footpath users; and (ii) the proposed location of the manure heap will have a detrimental effect on the amenity of the adjacent properties and should be relocated.</p> <p><b>b) Planning Decisions - None</b></p> <p><b>c) Planning Correspondence - None</b></p>
<b>54.19</b>	<p><b>HIGHWAYS – The following road closures were considered and NOTED:</b></p> <p><b>a) Road:</b> <u>Junction to Tedsmore, West Felton</u> (as reported at the June Council meeting)  <b>Start Date:</b> 29 July 2019; <b>End Date:</b> 29 July 2019  <b>Purpose:</b> Defect CLO – Remedial Rein by CLO Job in Carriageway (Hot Rolled Asphalt-55/10)  <b>Works Promoter:</b> Severn Trent Water  <b>Enforcement Pattern:</b> 24 hrs  <b>Diversion Route:</b> <a href="https://roadworks.org?tm=113815040">https://roadworks.org?tm=113815040</a></p> <p><b>b) Other highway issues NOTED –</b> Following a request from a Member, the Clerk reported that she had contacted Shropshire Council regarding overgrown hedges obstructing the footpaths between the end of Pradoc View and Weirbrook on the Holyhead Road and along the Avenue.</p>
<b>55.19</b>	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p><b>a) Burial Ground Maintenance –</b> The monthly report from the contractor was <b>NOTED</b>. It was <b>RESOLVED</b> to purchase permanent markers for all pre purchased plots from Jones &amp; Hughes stonemasons at a cost of £60 &amp; VAT per plot.</p> <p><b>b) Playing Field Maintenance –</b> The monthly report from the contractor was <b>NOTED</b>. The Clerk reported that she is having some difficulty finding a mole catcher willing to deal with the problem, due to the proximity of the hills to the play equipment.</p> <p><b>c) Grounds Maintenance Contract –</b> The Clerk reported that Graham Taylor had accepted the offer to extend the contract until 31 March 2022 and that the paperwork was being prepared.</p> <p><b>d) Queens Head LED Streetlighting –</b> The Clerk reported that the columns and lanterns have been installed and all that remains is for Scottish Power to connect from the mains electricity.</p> <p><b>e) Bench at Grimpo Common –</b> The Clerk reported that the land is unregistered and is not in any ownership, but is managed by Shropshire Council under a Scheme of Management entered into in 1909. She had made enquiries with Shropshire Council about the installation of a bench on the land and is awaiting a response.</p> <p><b>f) Bus Shelter seating –</b> The Clerk presented three quotes for the supply and installation of a seat in the bus shelter on the corner of Tedsmore Road. It was <b>RESOLVED</b> to accept the quote from Graham Taylor and to explore possible options for seating in the bus shelter outside the Punch Bowl.</p>

56.19	<p><b>PARISH MATTERS</b></p> <p>a) <b>Parish Plan update</b> – Cllr Walker gave a report of the working group meeting and the recommendations made, including the need to clearly set out the Parish Council’s priorities. A further meeting of the working group is to be arranged.</p> <p>b) <b>VE Day Celebrations</b> – It was <b>NOTED</b> that no interest had been received from the community.</p>
57.19	<p><b>POLICIES &amp; PROCEDURES</b></p> <p>The following policies were reviewed:</p> <p>a) <b>Grant Awarding Policy</b> – It was <b>RESOLVED</b> that no amendments were needed.</p> <p>b) <b>Subject Access Policy</b> – It was <b>RESOLVED</b> that no amendments were needed.</p> <p>c) <b>Security Incident Response Policy</b> – It was <b>RESOLVED</b> that no amendments were needed.</p> <p>d) <b>Burial Ground</b> – pre purchase of plots and burial fees. It was <b>RESOLVED</b> to defer this item to the August Council meeting.</p>
58.19	<p><b>CONSULTATIONS</b></p> <p>The following Shropshire Council Consultations were considered:</p> <p>a) <b>2019 Review of Polling Districts and Polling Places</b> – A response was prepared and it was <b>RESOLVED</b> to submit it.</p> <p>b) <b>Review of A-Boards Policy and Process</b> – No comment</p> <p>c) <b>Shropshire Local Plan Review – ‘Strategic Sites’ Consultation</b> – No comment</p>
59.19	<p><b>CLERK’S REPORT AND COMMUNICATIONS</b></p> <p>a) <b>SALC Training</b> – the following training was considered and it was <b>RESOLVED</b> to approve the requests to attend:</p> <p>(i) <b>Code of Conduct</b>, 2-4pm on 18 July at Dawley House, Telford – No requests.</p> <p>(ii) <b>Website Regulations, New Web Accessibility Guidelines (WCAG 2.1)</b>, 2-4pm on 30 October at Shirehall – Cllr Walker to attend.</p> <p>b) <b>Other Reports:</b></p> <p>(i) <b>West Felton CE Primary School Expansion project</b> – The Expression of Interest for funding of £250,000 from CIL Local has been successful.</p> <p>(ii) <b>VAS sign at Queens Head</b> – The Clerk has contacted Shropshire Council Highways and received confirmation that the VAS sign at Queens Head had been fully funded from the local Highway Maintenance budget and the Parish Council would not be expected to contribute.</p>
60.19	<p><b>NEXT MEETING</b></p> <p>It was <b>NOTED</b> that the next meeting of the Parish Council is to be held on Tuesday 13 August 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:15pm.

Chairman’s Signature *David Walker*

Dated *13 August 2019*