

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 9 March 2021 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, Chris Jones, Pat Mabe, Kay Kynaston, Alison Ollier, David Walker

98.20	<p>APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Ed Nicholas (work commitments), Roger Hampson (family caring responsibilities) Absent: Cllrs Dianne Rowley, Carole Coles Apologies were also received from Shropshire County Councillor Steve Charmley</p>
99.20	<p>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.</p>
100.20	<p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 FEBRUARY 2021 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
101.20	<p>PUBLIC PARTICIPATION SESSION No members of the public attending.</p>
102.20	<p>REPORTS RECEIVED AND NOTED: a) Police – written report NOTED b) Shropshire Council – no report received c) Clerk’s Report – written report NOTED d) Other Reports – none</p>
103.20	<p>FINANCE a) Income received – NOTED: (i) Jones & Hughes Ltd, memorial stone fee non-residents (plots 43 & 45) (£240) (received 24 February) (ii) SP Manweb plc, wayleave (£14.26) (received 27 February) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk’s net pay February 2021 (£611.52) (Chq Nos 1676/7) (ii) Information Solutions Ltd, community hub hosting 2021 to 2022 (£228) (incl VAT £38) (Chq No 1678) (iii) Graham Taylor Grounds Maintenance, grounds maintenance contract 13 Nov 2020 to 12 Feb 2021 (£1,065) (incl VAT £177.50) (Chq No 1679) (iv) Kathryn Tamsin Jacson (JN Richards), playing field rent 25/3/2021 to 28/9/2021 (£50) and backdated unpaid rent from 29 September 2011 to 24 March 2021 (£304) (total £354) (Chq No 1680)</p>

	<p>c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Graham Taylor Grounds Maintenance, playing field safety inspection reports March 2020 to February 2021 (£216) (incl VAT £36) (Chq No 1681)</p>
104.20	<p>PLANNING MATTERS</p> <p>a) Comments submitted using Clerk’s delegated power regarding the following Planning Applications notified by Shropshire Council were NOTED:</p> <p>(i) Ref: 21/00415/VAR (validated 28 January 2021) Address: <u>Land at The Cross</u>, West Felton, Oswestry SY11 4FH Proposal: Variation of condition no.1 attached to planning reference 16/05336/REM dated 19/02/2018 for the re-siting of plot 1 only in order to allow access to a future dwelling at the rear (subject to a separate Full Planning Application) Comments (summary): The Parish Council <i>objects</i> to the application and comments as follows: (1) Overall site layout with one bungalow on plot 1 and land behind was fundamental to original application and protection of visual amenity from Holyhead Road to views beyond. It was approved by committee, taking into consideration numerous comments. Permitted layout should not be altered; (2) The case of <i>John Leslie Finney v Welsh Ministers, Carmarthenshire County Council and Energiekontor UK Limited</i> established that s73 Town and Country Planning Act 1990 cannot be used to make fundamental alterations to the description of a scheme. To permit the alterations sought would therefore be a misuse of the s73 power; and (3) If Shropshire Council is minded to approve this application then the Parish Council requests that it be considered by the Northern Planning Committee.</p> <p>(ii) Ref: 21/00438/FUL (validated 29 January 2021) Address: <u>Land at The Cross</u>, West Felton, Oswestry SY11 4FH Proposal: Proposed additional Bungalow (Plot 1a) within a previously approved housing Development Comments (summary): The Parish Council <i>objects</i> to the application and comments as follows: (1) Overall site layout with one bungalow on plot 1 and land behind was fundamental to original application and protection of visual amenity from Holyhead Road to views beyond. It was approved by committee, taking into consideration numerous comments. The proposal would obliterate these views, having a major negative impact on visual amenity; (2) The case of <i>John Leslie Finney v Welsh Ministers, Carmarthenshire County Council and Energiekontor UK Limited</i> established that s73 Town and Country Planning Act 1990 cannot be used to make fundamental alterations to the description of a scheme. To permit the alterations sought would therefore be a misuse of the s73 power. In order to increase the number of permitted dwellings, the applicant should have submitted a new application for the whole site before development began; and (3) If Shropshire Council is minded to approve this application then the Parish Council requests that it be considered by the Northern Planning Committee.</p> <p>b) The following Planning Application notified by Shropshire Council was considered: Ref: 21/00702/VAR (validated 22 February 2021) Address: <u>Racing Stables at Tedsmore Hall</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Variation of condition 2 attached to planning permission 17/06153/FUL dated 28/11/2018 It was RESOLVED to submit a representation that the Parish Council has <i>no objection</i> to the application.</p> <p>c) Planning Decisions notified by Shropshire Council – None</p> <p>d) Planning correspondence or decisions received after agenda sent out - None</p>
105.20	<p>PARISH GROUNDS & ASSETS</p> <p>Grounds Maintenance report – the monthly safety inspection report was NOTED</p>
106.20	<p>POLICIES AND PROCEDURES</p> <p>The following policies were reviewed:</p> <p>a) Assets Register – RESOLVED that no amendments required</p>

	<p>b) Equality & Diversity Policy – RESOLVED that no amendments required</p> <p>c) Document Retention Policy – RESOLVED to replace with new policy</p>
107.20	<p>GENERAL POWER OF COMPETANCE</p> <p>It was RESOLVED to declare that the council meets the eligibility criteria set out in the Parish Councils (General Power of Competence (Prescribed Conditions) Order 2012 and adopts General Power of Competence.</p>
108.20	<p>ALMA CLOSE s106 MONIES</p> <p>A report from the Clerk was received and NOTED giving an update of the progress towards the application to vary the terms of the Alma Close s106 agreement to allow release of monies to the parish council. It was RESOLVED that no further decisions could be taken until further clarification was obtained as to the process.</p>
109.20	<p>FACE TO FACE MEETINGS</p> <p>It was NOTED that the legislation permitting the parish council to meet remotely is unlikely to be extended beyond 7 May 2021. Consideration was given to how the council can prepare for safe face to face meetings, and the Clerk is to carry out a risk assessment to be considered at the council's April meeting.</p>
110.20	<p>ANNUAL PARISH MEETING 2021</p> <p>It was RESOLVED to hold the Annual Parish Meeting remotely by Zoom at 8pm on 20 April, to be publicised in the village newsletter with groups to be invited to submit written reports and speak for five minutes at the meeting.</p>
111.20	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held remotely on Tuesday 13 April 2021 at 8pm.</p>
112.20	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>It was RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Clerk's Salary – RESOLVED to approve addition of one salary point to Clerk's salary to be backdated from 1 March 2021 following her success in obtaining the Certificate in Local Council Administration.</p>

There being no further business, the Chairman closed the Meeting at 8:50pm.

Chairman's Signature *M J Hesketh*

Dated *13 April 2021*