

WEST FELTON PARISH COUNCIL

MINUTES of the ANNUAL MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 9 MAY 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Marian Hesketh, Ozcan Ozagir, Carole Coles, Kerry Grove, Ed Nicholas, John Thornhill, John Houghton

ALSO PRESENT: County Councillor Steve Charmley; two members of the public

15.23	ELECTION OF CHAIRMAN It was proposed and seconded that Cllr Walker be elected as Chairman and he was then duly ELECTED by a majority vote and signed an Acceptance of Office Form.
16.23	ELECTION OF VICE CHAIRMAN It was proposed and seconded that Cllr Grove be elected as Vice Chairman and she was then duly ELECTED by a majority vote and signed an Acceptance of Office Form.
17.23	APOLOGIES FOR ABSENCE Apologies for absence received: Cllrs Chris Jones (work commitments), David Curtis (holiday) Absent: Cllr Pat Mabe
18.23	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None
19.23	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 APRIL 2023 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
20.23	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i> A member of the public spoke in support of and answered Members' questions about planning application item 25.23(a) and decision item 25.23(b).
<i>The Chairman used his discretion to move item 25.23 to here.</i>	
21.23	PARISH COUNCIL REPRESENTATION ON OUTSIDE BODIES It was RESOLVED to nominate the following councillors to represent the Parish Council on the bodies below: a) West Felton CE Primary School (Cllr Curtis) b) SALC Oswestry Area Committee (Cllr Grove) (The Clerk was asked to include an item on the June agenda for nomination of a second representative.) c) West Felton Village Hall (Cllr Hesketh) d) ABP Liaison Committee (Cllr Nicholas) e) Helicopter Noise Liaison Group (Cllr Walker) f) Other (none)
22.23	REPORTS RECEIVED

	<p>a) Police – no report received</p> <p>b) Shropshire Council – Cllr Charmley reported a very quiet month, with no correspondence from the parish. Cllr Walker asked him about feedback on the boundary review, which he reported as being mixed.</p> <p>c) Clerk – written report NOTED. The Clerk also advised that she had received an update that the Conservation Area application would be considered by cabinet by July and that payment from Shropshire Council of the Alma Close funds was expected shortly.</p> <p>d) Other Reports – none</p>
23.23	<p>ANNUAL FINANCIAL ARRANGEMENTS</p> <p>a) Annual Arrangements</p> <p>(i) Insurance policy – RESOLVED to accept broker’s recommended quote to insure with Hiscox Insurance Company Limited and to enter into a three year policy.</p> <p>(ii) SALC/NALC affiliation – RESOLVED to continue membership of SALC and NALC.</p> <p>(iii) SLCC Membership – RESOLVED to proceed with Clerk’s annual membership.</p> <p>b) Banking – the following banking arrangements were reviewed:</p> <p>(i) Cheque signatories - RESOLVED that Cllrs Walker, Hesketh, Nicholas and Curtis continue as signatories with Unity Trust Bank and Nationwide.</p> <p>(ii) Direct debits – RESOLVED to continue the direct debit to the ICO for the council’s annual data protection registration fee.</p> <p>(iii) Savings account – RESOLVED to continue 35 day savings account with Nationwide.</p> <p>(iv) Internet Banking – RESOLVED to continue internet banking for the current account with Unity Trust Bank.</p> <p>c) s137 Local Government Act 1972 payments – total payments of £700 for 2022/23 NOTED</p>
24.23	<p>FINANCE</p> <p>a) Income received – NOTED:</p> <p>(i) Shropshire Council, precept 2023/24 (£17,261)</p> <p>(ii) ME & A Hughes, monument resident registration fee plot 165 (£40)</p> <p>b) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay April 2023 (£738.92)</p> <p>(ii) Gallagher insurance brokers, insurance premium (£1,788.86)</p> <p>(iii) SALC, ALC affiliation fees (£712.63)</p> <p>(iv) West Felton C of E Primary School, grant (£500)</p> <p>(v) Scottish Power, electricity 31/3/22 to 31/3/23 (£1,200.54) (incl VAT £57.17)</p> <p>c) Other income/invoices received after agenda sent out – the following income was NOTED:</p> <p>(i) Shropshire Council, CIL Neighbourhood Fund (£10,003.98) (received 9 May 2023)</p> <p>(ii) Nationwide, interest 1 to 30 Apr 2023 (£183.63) (received 2 May 2023)</p> <p>d) CIL Neighbourhood Fund Annual Monitoring Form 2022/23 – RESOLVED to approve for submission to Shropshire Council</p>
25.23	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – the following was considered: Ref: 23/01514/FUL (validated 6 April 2023) Address: <u>Land Adj Lodge Farm, West Felton, Oswestry SY11 4JU</u> Proposal: Conversion of a traditional rural building to holiday accommodation and all associated works RESOLVED to submit a comment supporting the application.</p> <p>b) Planning Decisions notified by Shropshire Council –the following was NOTED: Ref: 23/01037/FUL (validated 23 March 2023) Address: <u>Ivy Farm, Grimpo Road, West Felton, Oswestry</u> Proposal: Formation of roof over existing slurry store and associated works (re submission of 19/03786/FUL) Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – the following decisions were NOTED:</p>

	<p>(i) Ref: 22/05620/FUL (validated 14 December 2022) Address: Lady Hill Farm, West Felton SY11 4JZ Proposal: Conversion of a range of traditional outbuildings in 2No. residential units to include associated hardstanding, curtilage, access connection to required services, to include a foul system, soakaway and oil tank Decision: Grant Permission</p> <p>(ii) Ref: 23/00890/VAR (validated 7 February 2023) Address: <u>Paint Ball Arena</u>, Rednal Airfield, Rednal Industrial Estate Site A, Rednal, West Felton Proposal: Variation of Condition No. 6 (operating hours) attached to Planning Permission OS/07/14841/FUL dated 04.05.07 Decision: Grant Permission</p> <p>d) Planning submissions 2022/23 –summary of planning submissions made by the parish council during 2022/23 NOTED</p>
26.23	<p>HIGHWAYS The following road closures were NOTED:</p> <p>a) <u>Woolston Road, West Felton</u> (as notified at April meeting) Start Date: 12 June; End Date: 14 June; Purpose: Short Comm pipe Cut Off 25mm; Works Promoter: Severn Trent Water; Enforcement Pattern: All the time; Diversion route: https://one.network/?tm=133574593</p> <p>b) <u>Tedsmore Hall</u> (as notified at April meeting) Start Date: 14 June; End Date: 16 June; Purpose: to carry out a new water connection; Promoter: Severn Trent Water; Diversion route:</p> <p>c) <u>West Felton Carnival</u> Start Date: 9 July; End Date: 9 July; Purpose: the West Felton Carnival takes place on 9th July 2023. Roads will be closed for various periods between 1230pm and 3pm. Roads affected are: Holyhead Rd, School Rd, The Avenue, Tedsmore Rd, Fox lane, Woolston Rd and Threadneedle St.; Enforcement pattern: all the time; Diversion route: https://one.network/?tm=133834653</p> <p>d) <u>Cefn-y-wern Junction to Haughton Farm Junction</u> Start Date: 3 July; End Date: 4 July; Purpose: road closure – marker post install; Works Promoter: Severn Trent Water; Enforcement pattern: 24hrs; Diversion route: https://one.network/?tm=133866084</p>
27.23	<p>PARISH GROUNDS & ASSETS Grounds safety and maintenance reports – considered and NOTED, including need to remove ivy from wall at burial ground, which it was RESOLVED to proceed with. The Clerk also advised that she had been informed that the drainage work at the burial ground would be started in six to eight weeks.</p>
<p><i>Cllr Charmley left the meeting after item 27.23.</i></p>	
28.23	<p>POLICIES & PROCEDURES The following policies were reviewed and it was RESOLVED that no amendments were necessary:</p> <p>a) Standing Orders b) Financial Regulations c) Code of Conduct d) Scheme of Delegation</p>
29.23	<p>ORDINARY MEETINGS OF THE PARISH COUNCIL 2023/24 It was RESOLVED to hold meetings for the period June 2023 to May 2024 on the following dates: 13 June 2023, 11 July 2023, (no meeting in August) 12 September 2023, 10 October 2023, 14 November 2023, 12 December 2023, 9 January 2024, 13 February 2024, 12 March 2024, 9 April 2024, 14 May 2024.</p>

There being no further business, the Chairman closed the Meeting at 8:15pm.

Chairman's Signature *D Walker*

Dated *13 June 2023*