

# WEST FELTON PARISH COUNCIL

MINUTES of a MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 8 APRIL 2025 at 7:30pm in West Felton CE Primary School.

CHAired BY: Cllr John Thornhill

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: John Thornhill, Marian Hesketh, Alastair Forbes, Ozcan Ozagir, David Curtis, David Walker, Pat Mabe, Chris Jones, Ed Nicholas

ALSO PRESENT: none

1.25	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received: none Absent: none Other apologies received from the police
2.25	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>None</b> b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>Cllr Thornhill declared an interest in item 5.25(c) as a hedge referred to in an item in the Clerk's report is located around his property.</b> c) Any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b>
3.25	<b>MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 MARCH 2025</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
4.25	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present.
5.25	<b>REPORTS RECEIVED</b> a) <b>Police</b> – written report <b>NOTED</b> . b) <b>Shropshire Council</b> – County Councillor Steve Charmley not present and no report received. c) <b>Clerk</b> – written report considered and <b>NOTED</b> . d) <b>Other Reports:</b> A written and verbal report from Cllr Curtis regarding a meeting with the school to update on the proposals to join the Marches Academy was <b>NOTED</b> .
6.25	<b>FINANCE</b> a) <b>Income received - NOTED:</b> (i) Nationwide, interest 1-31 March 2025 (£103.62) (ii) HMRC, VAT refund Sept 2024 to Feb 2025 (£419.60) (iii) Hordley Parish Council, use of scanner/ink/copier paper Apr 2024 to Mar 2025 (£20) b) <b>Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay for March 2025 (£825.45) (ii) HMRC: income tax (£14.20), employer NICs (£11.27)(total: £25.47) (iii) Rosemary Wood, Clerk's quarterly payment Jan-Mar 2025 (mileage £53.60, office consumables £10.92, home working allowance £41.04) (total £105.56) (incl £0.97 VAT) (iv) Graham Taylor, grounds maintenance contract Jan to Mar 2025 (£1,065) (incl VAT £177.50) (v) Graham Taylor Grounds Maintenance, play equipment inspection report 2024/25 (£216) (incl VAT £36)

	<p>(vi) SLCC, Clerk's membership (£136.80)</p> <p>c) <b>Unity Bank Service Charge</b> – <b>NOTED</b> that a service charge of £6 was deducted from the account for February 2025.</p> <p>d) <b>Other income/invoices received after agenda sent out:</b></p> <p>(i) <b>Income</b> - the following income was <b>NOTED</b>: David Davies, interment fee for plot CG12 (£30) Jones &amp; Hughes, additional inscription fee for plot CG12 (£40)</p> <p>(ii) <b>Payments</b> – It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: Graham Taylor, play equipment repairs as per ROSPA medium risk items: repairs to swinging beam (£579.20 &amp; VAT) and log walk (£540 &amp; VAT) (total £1,343.04) (incl VAT £223.84)</p> <p>(e) <b>Year End accounts</b> (as at 31 March 2025) – the following were considered and it was <b>RESOLVED</b> to approve them: (i) Receipts and Payments (ii) Budget Report (iii) Bank Reconciliation (iv) Reserves Statement</p>
7.25	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – the following application was considered: <b>Ref:</b> 25/01096/VAR (validated 28 March 2025) <b>Address:</b> <u>Holiday Let Units At Former Racing Stables, Tedsmore Hall, Tedsmore, West Felton</u> <b>Proposal:</b> Variation of condition 2 attached to planning permission 21/00702/VAR dated 14.09.20216 <b>RESOLVED</b> to submit a representation that the Parish Council has no comment to make on the application.</p> <p>b) <b>Planning Decisions notified by Shropshire Council</b> – the following decision was <b>NOTED</b>: <b>Ref:</b> 25/00213/OHL (validated: 21/01/2025) <b>Address:</b> West Felton - Rednal, Shropshire <b>Proposal:</b> Rebuild of an existing 11kv overhead line (Circuit ref MW92702 West Felton - Rednal - Line refs L522, L9652 &amp; L9658) <b>Decision:</b> No Objection OHL/Circular Notification</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – none</p>
8.25	<p><b>CONSULTATIONS</b></p> <p><b>Green GEN Cymru Vyrnwy Frankton project</b> – a response drafted by Cllr Curtis was considered and <b>RESOLVED</b> to approve for submission.</p>
9.25	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds maintenance and safety reports</b> - considered and <b>NOTED</b></p> <p>b) <b>Annual ROSPA inspection and report</b> – <b>RESOLVED</b> to request Shropshire Council to carry out the annual ROSPA inspection at a cost of £100 plus VAT.</p>
10.25	<p><b>PARISH PROJECTS/ISSUES</b></p> <p>a) <b>Asset of Community Value ('ACV')</b> – <b>NOTED</b> that the listing review of the Punch Bowl as an ACV concluded on 17 March 2025 with a decision that the Punch Bowl should be included on the list of assets of community value.</p> <p>b) <b>Flooding near Tedsmore Road junction</b> – Correspondence from Shropshire Council was considered, advising that their CCTV survey of the Holyhead Road drains was unable to find any defects in the pipework. Members expressed concern that only a 9 inch pipe was being used, which does not seem sufficient for the size of the development, particularly in bad weather conditions, and it was <b>RESOLVED</b> to express these concerns to Shropshire Council.</p>
11.25	<p><b>POLICIES &amp; PROCEDURES</b></p> <p><b>Defibrillator logs</b> – completed logs for 2024/25 reviewed and <b>NOTED</b></p>

12.25	<b>ANNUAL MEETING OF THE PARISH COUNCIL</b> It was <b>NOTED</b> that the Annual Meeting of the Parish Council will be held on Tuesday 13 May 2025 at 7:30pm in West Felton CE Primary School.
13.25	<b>EXCLUSION OF PRESS AND PUBLIC</b> <b>RESOLVED</b> that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:  Correspondence in connection with the possible purchase of a piece of land was considered and a response agreed.

There being no further business, the Chairman closed the Meeting at 8.30pm.

Chairman's Signature

Dated

DRAFT