

WEST FELTON PARISH COUNCIL

Clerk & RFO: Rosemary Wood
5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF
westfeltonpc@gmail.com 01939 262881

APPLICATION FOR CO-OPTION

If you are interested in becoming a councillor, please complete the application form below, which includes a section on essential and desirable skills and attributes. **Please return the completed application form to the Parish Clerk by post or email (details above) by 31 December 2024.** The Council will receive nominations, consider applications received, and make a decision at the Council meeting on 14 January 2024 to which applicants will be invited to attend.

CONTACT DETAILS	
NAME:	
ADDRESS:	
POST CODE:	
EMAIL ADDRESS:	
HOME TELEPHONE NO:	
MOBILE TELEPHONE NO:	

ELIGIBILITY

In order to be eligible for co-option as a councillor you must be a British or Commonwealth Citizen, a citizen of the Republic of Ireland or European Union citizen, who has attained the age of 18 years.

You must additionally be able to meet one of the following qualifications:

I am registered as a local government elector for the parish of West Felton.	
I have, during for the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish of West Felton.	
My principal or only place of work during those twelve months has been in the parish of West Felton.	
I have during the whole of twelve months resided in the parish of West Felton or within 4.8 kilometres (three miles) of it.	

Please indicate which of the above apply to you by ticking the box next to the relevant statement(s).

Please note that under s80 Local Government Act 1972 a person is disqualified from being elected as a Councillor or being a Member of a Local Council if he/she:

- Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the council is represented; or
- Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors* (but see below); or

- Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- Is otherwise disqualified under Part III of the Representation of the People Act 1983 for corrupt or illegal practices.

This disqualification for bankruptcy ceases in the following circumstances:

- If the bankruptcy is annulled on the grounds that either the person ought not to be adjudged bankrupt or that his/her debts have been fully discharged;
- If the person is discharged with a certificate that the bankruptcy was caused by a misfortune without misconduct on his/her part;
- If the person was discharged without a certificate

In (i) and (ii) above, the disqualification ceases on the date of the annulment and discharged respectively. In (iii), it ceases on the expiry of five years from the date of discharge.

Essential skills and attributes

- Sound knowledge and understanding of local affairs and an interest in the local community.
- Ability and willingness to represent the council and the community.
- A commitment to champion the views of the community.
- Good interpersonal skills.
- Ability and willingness to work closely with other members, to be respectful of others' views, and maintain good relationships with all members and staff.
- To be prepared to undertake relevant training.
- Ability and willingness to attend evening meetings of the council, and potentially meetings of other local authorities and local bodies.
- Ability and willingness to work with council partners e.g. voluntary groups, other parish councils, and Shropshire Council.
- To be enthusiastic, to read information shared by the parish clerk and other members, and to participate fully in council matters.
- To communicate clearly and in a manner appropriate for the intended audience.
- To be flexible in your approach.

Desirable skills and attributes

- Willingness to take on a special interest role within the council and be a point of contact for queries relating to that interest.
- A knowledge of HR, contract management, financial control, risk management and compliance.

ABOUT YOURSELF

<p>Why would you like to become a councillor for West Felton Parish Council?</p>	
<p>Do you belong to any local</p>	

<p>organisations or groups? Do you already participate in any community life in the parish?</p>	
<p>How will your skills and attributes contribute to the success of the Council and wider community?</p>	
<p>Why did you not stand for election during the last local elections?</p>	
<p>Do you have any special requirements?</p>	

I confirm that I am eligible to be co-opted onto West Felton Parish Council and that the information given on this form is true and accurate.

SIGNED: _____

DATED: _____

Privacy

West Felton Parish Council is collecting/managing your personal data under the Data Protection Act 2018 and the General Data Protection Regulations 2018. Your information will only be processed by the Council for the purposes of your application and will not be shared with third parties. To find out more about our privacy arrangements please visit the Council's website.