

# West Felton Parish Council

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on 17<sup>th</sup> November 2016 at 7.30pm in West Felton Methodist Church Hall

Present, Parish Cllrs: Chair Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Kay Kynaston, Dianne Barnes, Pat Mabe, Rachelle Lloyd Jones. Cllr John Houghton.

The Chairman introduced Penny O'Hagan who had agreed to act as temporary locum clerk for the November and December meetings

Locum Clerk: P. O'Hagan,

## **1 To receive apologies and reasons for absence**

**RESOLVED to accept the following apologies for absence**

**Chris Jones**

## **2 Disclosable Pecuniary Interests**

**a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. - None declared.**

**b) To consider any applications for dispensation - none received.**

## **3 Planning Applications for Consideration**

**a) 16/04798/FUL | Erection of a single storey rear (garden room) and side (garage) extensions and detached storage building | Old Plough Cottage b) The Cross West Felton Oswestry SY11 4EJ.**

**RESOLVED not to object.**

**16/04799/LBC | Erection of a single storey rear (garden room) and side (garage) extensions and detached storage building affecting a Grade II listed building. | Old Plough Cottage, The Cross West Felton Shropshire SY11 4EJ**

**RESOLVED not to object.**

## **4 Staffing**

**a) Resignation of the Locum Clerk**

**RESOLVED to note the resignation of Locum Clerk and to approve the appointment of Penny O'Hagan as Locum Clerk for the November and December meetings.**

**b) To consider appointment of the Parish Clerk**

**RESOLVED to establish a recruitment committee comprising of Cllr Nicholas, Cllr Houghton and Cllr Hesketh**

**FURTHER RESOLVED to delegate authority to this committee to undertake the complete process of recruiting a replacement parish clerk.**

**5 Date of Next meeting – to approve new date of ordinary meeting**

**RESOLVED that the date of the next ordinary meeting of the council will take place on Tuesday December 13<sup>th</sup> 2016 at 7.30.**

**6 Exclusion of press and public**

**To resolve:** That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.

**RESOLVED to exclude the press and public.**

**7 Staffing Matters**

Cllr Nichols reported on staffing matters.

**RESOLVED to note the report and to request that the chairman writes to the locum clerk thanking him for his services to the council.**

**Meeting ended 21.00**

Signed.....